

AGENDA
REGULAR MEETING OF THE CARO CITY COUNCIL
November 21, 2022, 6:30 P.M.

CALL TO ORDER (Pledge of Allegiance)

AGENDA APPROVAL

PUBLIC COMMENTS/VISITORS:

COMMUNICATION:

1. Planning Commission Meeting Minutes – November 3, 2022 (unapproved)
2. Downtown Development Authority Meeting Minutes – November 9, 2022 (unapproved)
3. Council/Committee 2023 Meeting Calendar
4. Update on City Manager Position

CONSENT AGENDA:

1. Regular Council Minutes – November 9, 2022
2. Special Council Minutes – November 16, 2022
3. Invoices
4. Department Reports
 - A. Police Report – Chief Brian Newcomb
 - B. Fire Report – Chief Randall Heckroth
 - C. Code Enforcement Report – Randall Heckroth
 - D. Director of Public Works Report – Tom Reese
 - E. WWTP – Ken Fields
 - F. Municipal Parking Violations Bureau Report – Rita Papp
 - G. Director of Development & Strategic Initiatives Report – Lauren Amellal

REGULAR AGENDA:

1. FY 2021-2022 Financial Audit Presentation
2. Mayor Pro Tem Appointment
3. Committee/Liaison Appointments
4. Delinquent Personal Property Tax
5. DDA Cost Sharing of Snow Removal
6. Spark Grant Application Proposal
7. City Hall Municipal Parking Lot Engineering Proposal

ITEMS PENDING/POSTPONED:

1. Parks & Recreation Committee – Fence Quotes
2. CDL Licensing
3. DPW Parking Lot Quotes

COMMITTEE/LIAISON POSITION REPORTS:

1. Economic Development Corporation
2. Chamber of Commerce (Manager)
3. Downtown Development Authority (Hall)
4. Fair Board (White)
5. Parks & Recreation (White)
6. Planning Commission (Eschenbacher)
7. Tuscola County Board of Commissioners

8. Zoning Board of Appeals
9. Indianfields Township
10. Almer Township (Campbell)

MAYOR'S REPORT – Written report submitted

MANAGER REPORT – Written report submitted.

CLERK'S REPORT – Written report submitted.

TREASURER'S REPORT – Written report submitted.

ADDITIONAL PUBLIC COMMENTS

ADJOURN

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City of Caro Planning Commission

Regular meeting held November 3, 2022 called to order at 7:00 p.m. by Chairman Carpenter.

Present: Mike Carpenter, Mike Laethem, Art Rollend, Herb Sheardy and Denise Steffen.

Absent: Bob Eschenbacher

Others in Attendance: - Lauren Amellal- Interim City Manager, Paul O'Meara-Rowe Engineering, Jim Kinney-Wellogy Design, Craig Rudnick and Brian Bohls-Spicer Engineering and Pam Iseler-City Council.

Sheardy/Rollend moved to approve the minutes of October 25, 2022 as written. Motion carried.

No public comment.

Sheardy mentioned the newest Hills and Dales Site Plans are still marked "Preliminary-Not for Construction" on pages C-1 thru C-9, L-11 and SP-3.

The water discharge off property concern was noted in the Engineering review.

Bohls commented they were considering an on site detention system. Carpenter suggested City Staff and Engineering meet to discuss resolution.

Rudnick stated there doesn't appear to be any other comments in the engineering review that can't be addressed.

The need for curb and gutter was questioned. MDOT typically requires curbed entrance.

A large, well established tree was discussed: is it feasible to route the sidewalk around it. Rudnick said the tree is healthy.

Carpenter commented the sidewalk may need to be moved to line up with the sidewalk on the otherside of Oakridge Dr. as well as ramps on both sides of Oakridge Dr. Rudnick said they could accomadate moving the sidewalk and adding the ramps.

Steffen/Laethem moved to table the Hills and Dales Site Plan review until the next meeting to give the applicant time to address the water run off situation. Motion carried.

Steffen/Laethem moved to reschedule the November 22 meeting to Monday November 28. Motion carried.

Steffen/Sheardy moved to accept the 2023 meeting dates as presented. Motion carried.

No public comment concerning the City Hall Municipal Parking Lot discussion.

Steffen/Rollend moved to adjourn at 8:23 p.m.

Respectfully submitted by Denise Steffen, Secretary

CITY OF CARO DOWNTOWN DEVELOPMENT AUTHORITY

November 9, 2022, 12:00 p.m.

Council Chambers

Chairman Mike Bauerschmidt called the DDA meeting to order on November 9, 2022, at 12:01 p.m. in the Council Chambers.

Present: Chairman Mike Bauerschmidt, Thomas Bardwell, Ross Downing, Evan Osentoski, Richard Ransford, Randy Whittaker, & Councilor Don Hall.

Absent: , Megan Bartolowits, Rick Farris, Jeremy Kuhne

Others: Lauren Amellal – Interim City Manager, Rita Papp – Clerk, Michele Perry - Treasurer and Other guests

Approval of Minutes – September 14, 2022

**Motion by Osentoski, seconded by Bardwell to approve the minutes of September 14, 2022, as presented.
Motion carried.**

Approval of Agenda

**Motion by Whittaker, seconded by Downing to approve the amended agenda as presented.
Motion carried.**

Communications: None

Business Items:

1. Re-Appointments Recommendations of DDA Board Members
Jeremy Kuhne, Term to expire 11/26
Ross Downing, Term to expire 11/26

**Motion by Whittaker, seconded by Hall to recommend to Council the re-appointment of Ross Downing for a 4-year term expiring November 2026. DDA will reach out to Jeremy Kuhne.
Motion carried.**

2. Blight Elimination Grant Program

**Motion by Hall, seconded by Ransford to recommend to Council their support of the Blight Elimination Grant Program as presented by Michele Perry – Treasurer.
Motion carried.**

3. Caro Farmers Market Fall Report

Lauren Amellal presented the Caro Farmers Market Fall Report.

4. Municipal Parking Lot

Michael Carpenter presented the Municipal Parking Lot proposal.

5. DDA Area Tree Trimming & Striping - Update

Tree trimming and striping has been completed.

6. DDA – Gingerbread/Winter Wonderland Event

Lauren Amellal presented the progress of the event.

7. 2023 DDA Meeting Schedule

Motion by Osentoski, seconded by Whittaker to recommend to Council to approve the 2023 DDA Meeting Schedule as presented.

Motion carried.

8. Financial Report: September 30, 2022, Financial Reports

Motion by Whittaker, seconded by Downing to accept the September 30, 2022, Financial Reports as presented.

Motion carried.

9. Snow Removal

Motion by Whittaker, seconded by Downing recommend to Council that DDA will share the cost of the snow removal by 50/50 with the City of Caro.

Motion carried.

10. CDBG Grant Program

Michele Perry – Treasurer presented the status of the CDBG Grant Program and what funds are available.

Motion by Osentoski, seconded by Hall to adjourn the meeting at 1:07 p.m.

Motion carried.

Rita Papp
City Clerk

CITY OF CARO

INTERIM CITY MANAGER
LAUREN AMELLAL
CITY CLERK
RITA PAPP
CITY TREASURER
MICHELE PERRY
CITY ATTORNEY
LAURA GENOVICH

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MAYOR
JOE GREENE
CITY COUNCIL
BOB ESCHENBACHER
DON HALL
VACANT – NEW ELECTED
JILL WHITE
EMILY CAMPBELL
PAMELA ISELER

2023 SCHEDULE OF REGULAR MEETINGS OF THE CITY OF CARO COMMON COUNCIL HELD AT 6:30 P.M. ON THE FIRST AND THIRD MONDAY OF EACH MONTH:

JANUARY	3 & 17 (Both Tuesdays due to holidays)	FEBRUARY	6 & 20
MARCH	6 & 20	APRIL	3 & 17
MAY	1 & 15	JUNE	5 & 19
JULY	3 & 17	AUGUST	7 & 21
SEPTEMBER	5 & 18	OCTOBER	2 & 16
NOVEMBER	6 & 20	DECEMBER	4 & 18

2023 SCHEDULE OF REGULAR MEETINGS OF THE CITY OF CARO DOWNTOWN DEVELOPMENT AUTHORITY (DDA) HELD AT 12:00 NOON ON THE SECOND WEDNESDAY OF EACH MONTH:

JANUARY	11	FEBRUARY	8
MARCH	8	APRIL	12
MAY	10	JUNE	14
JULY	12	AUGUST	9
SEPTEMBER	13	OCTOBER	11
NOVEMBER	8	DECEMBER	13

2023 SCHEDULE OF REGULAR MEETINGS OF THE CITY OF CARO PLANNING COMMISSION HELD AT 7:00 P.M. ON THE SECOND AND FOURTH TUESDAY OF EACH MONTH:

JANUARY	10 & 24	FEBRUARY	14 & 28
MARCH	14 & 28	APRIL	11 & 25
MAY	9 & 23	JUNE	13 & 27
JULY	11 & 25	AUGUST	8 & 22
SEPTEMBER	12 & 26	OCTOBER	10 & 24
NOVEMBER	14 & 28	DECEMBER	12 & 26

2023 SCHEDULE OF REGULAR MEETINGS OF THE CARO PARKS & RECREATION COMMITTEE HELD AT 5:30 P.M. ON THE THIRD TUESDAY OF EACH MONTH:

JANUARY	10	FEBRUARY	21
MARCH	21	APRIL	18
MAY	16	JUNE	20
JULY	18	AUGUST	15
SEPTEMBER	19	OCTOBER	17
NOVEMBER	21	DECEMBER	19

This notice is given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976.

Rita Papp
City of Caro Clerk

CITY OF CARO REGULAR COUNCIL MINUTES

Clerk Rita Papp called the regular meeting of the City Council to order on November 9, 2022, at 6:30 p.m. in the Council Chambers.

Swearing in Mayor – Karen Snider

Swearing in New Council Members – Bob Eschenbacher, Charlotte Kish, & Don Hall.

Present: Mayor Karen Snider, City Council: Bob Eschenbacher, Emily Campbell, Don Hall, Pamela Iseler, Charlotte Kish, and Jill White

Absent: None

Others: Lauren Amellal – Interim City Manager/Director of Development & Strategic Initiatives, Rita Papp – City Clerk, Michele Perry – Treasurer and other guests

AGENDA APPROVAL

22-M-234

Motion by Kish, seconded by Hall to approve the agenda with the addition of:

#12 – Gingerbread Village Committee Request, # 13 – DDA Re-Appointment, #14 – Pet Rule Discussion, #15 – City Manager Contract Negotiations Update.

Motion Carried.

PUBLIC COMMENT/VISITORS:

Sue Ellen Greenlee – Commented on election results and swearing in of elected officials.

Allen Michel – Commented on his removal from Planning Commission, Tuscola County Fair, & Tuscola County Pumpkin Festival.

COMMUNICATIONS:

1. Charter Communications – Upcoming Changes
2. Planning Commission Meeting Minutes – September 13, 2022 (unapproved)
3. Parks & Recreation Committee Minutes – October 18, 2022 (unapproved)
4. Planning Commission Meeting Minutes – October 25, 2022 (unapproved)
5. MDOT Contract Modification

CONSENT AGENDA:

1. Regular Council Minutes – October 17, 2022
2. Regular Council Minutes – September 19, 2022 (Amended to add #4 Communication Item)
3. Invoices

22-M-235

Motion by Eschenbacher, seconded by Hall to approve the consent agenda as presented including invoices.

Motion Carried.

REGULAR AGENDA: (action required)

1. MMR Quarterly Report

Phil Petzold presented the MMR Quarterly Report to Council.

2. Blight Elimination Grant Program

22-M-236

Motion by Eschenbacher, seconded by Hall to authorize Michele Perry – Treasurer to contact the Land Bank to apply for the grant.

Motion carried

3. Tuscola County Economic Development, City of Caro 2022 Allocation Invoice

22-M-237

Motion by Hall, seconded by Campbell to approve the Tuscola County Economic Development, City of Caro 2022 Allocation Invoice in the amount of \$6,500.00.

Motion carried.

4. Resolution Adopting the City of Caro Parks & Recreation 5-Year Plan

22-M-238

Motion by Eschenbacher, seconded by Campbell to approve the City of Caro Parks & Recreation 5-Year Plan.

Roll call vote: Campbell - yes, Eschenbacher - yes, Hall - yes, Iseler - yes, Kish - yes, White - yes, Mayor Snider - yes.

Motion carried.

5. Peerless Midwest Inc. Invoice – Well # 7

22-M-239

Motion by Eschenbacher, seconded by White to approve Peerless Midwest Inc. Invoice – Well # 7 for the amount of \$54,069.80 with the appropriate budget amendments.

Motion carried.

6. Municipal Building Parking Lot

22-M-240

Motion by Hall, seconded by Eschenbacher to approve Rowe Engineering to move forward on the Municipal Building Parking Lot proposal and to work with DPW on drainage options.

Motion carried.

7. Mertz Road Building

22-M-241

Motion by White, seconded by Iseler to approve upgrades to the Mertz Road Building with cost not to exceed \$15,000.00 with the appropriate budget amendments.

Motion carried.

8. 2023 Council Meeting Schedule

22-M-242

Motion by Eschenbacher, seconded by Kish to approve the 2023 Council Meeting Schedule as presented.
Motion carried

9. Northstar Bank Investment Changes

22-M-243

Motion by Eschenbacher, seconded by Hall to authorize Michele Perry – Treasurer to invest funds in a CDARS account based on recommendations.

Motion carried

10. Schedule Finance Committee of the Whole – Financial Audit

Finance Committee of the Whole schedule for November 21, 2022 at 6:00 p.m.

11. Bank Accounts – Change Signatures to add Karen Snider as Mayor, Remove Joseph Greene

22-M-244

Motion by Eschenbacher, seconded by Campbell to remove Joseph Greene from all City of Caro bank accounts and add Karen Snider to all City of Caro bank accounts.

Motion carried

12. Gingerbread Village Committee Requests

22-M-245

Motion by Eschenbacher, seconded by Campbell to approve the Gingerbread Village Committee Requests as presented.

Motion carried

13. DDA Re-Appointment Request – Ross Downing

22-M-246

Motion by Kish, seconded by White to approve the recommendation from DDA to re-appoint Ross Downing to a four-year term to expire November 2026.

Motion carried

14. Pet Rule Discussion

Pet Rule was discussed, and it was determined that a sign should be placed on the door.

15. City Manager Contract Negotiations Update

22-M-247

Motion by Eschenbacher, seconded by White to authorize Rita Papp – Clerk to communicate with Christopher Shannon to give him a deadline of November 14, 2022, at 5:00 p.m.

Motion carried

ITEMS PENDING/TABLED: Parks & Recreation Committee – Fence Quotes, CDL Licensing, DPW
Parking Lot Quotes

COMMITTEE/LIAISON POSITION REPORTS: None

MAYOR'S REPORT – Written report submitted

Prior Mayor Greene commented on MML Convention highlights - Housing Shortage.

MANAGER'S COMMENTS – Written report submitted

Highlighted items on the report.

CLERK'S REPORT – Written report submitted

ADDITIONAL PUBLIC COMMENT:

Al Jones – Commented on City Manager turnover and the importance of understanding the City Charter.

Joe Greene – Thanked the Veterans and promoted a dinner hosted at the Moose Lodge for Veterans.

Lauren Amellal – Commented in the Historical Home Tour and Marshalls Grand Opening Opening on Sunday, November 13, 2022 at 7:30 a.m.

22-M-248

Motion by Eschenbacher, seconded by White to adjourn the meeting at 8:39 p.m.

Motion carried.

Rita Papp

City Clerk

**SPECIAL MEETING OF THE CARO CITY COUNCIL
NOVEMBER 16, 2022 - 5:00 P.M.**

Mayor Karen Snider called the special meeting of the City Council to order on November 16, 2022, at 5:00 p.m. in the Council Chambers.

Present: Mayor Karen Snider, City Council: Bob Eschenbacher, Emily Campbell, Don Hall, Pamela Iseler, Charlotte Kish, and Jill White

Absent: None

Others: Rita Papp – City Clerk, Jana Brown – Deputy City Clerk, Michele Perry - Treasurer, and other guests

PUBLIC COMMENTS/VISITORS

Karen Sonquist commented on the availability of meeting agendas on the website.

SPECIAL AGENDA:

1. City Manager Contract Negotiations – Mayor Snider provided background of the process to hire a new City Manager to date. Discussion was held regarding the counteroffer from the City Manager candidate, Christopher Shannon, and each council member provided feedback.

22-M-248

Motion by Hall, seconded by Kish to accept Christopher Shannon's counteroffer for employment and offer him the position of City Manager with the expectation of a response no later than Friday, November 18, 2022, at 5:00 pm.

Roll call vote: Campbell – yes, Eschenbacher – yes, Hall – yes, Iseler – yes, Kish – yes, White – yes, Mayor Snider – yes.

Motion Carried.

MAYOR COMMENTS – Committee assignments and appointment of Mayor Pro Tem will be announced at the Monday, November 21, 2022, Regular Council Meeting.

ADDITIONAL PUBLIC COMMENT - None

22-M-249

Motion by Eschenbacher, seconded by Hall to adjourn the meeting at 5:28 p.m.
Motion carried.

ADJOURN

Jana Brown
Deputy City Clerk

GL Period	Chk Issue Date	Check No	Vendor No	Payee	Amount
11/22	11/21/2022	76081	2403	ADVANCE AUTO PARTS	387.12
11/22	11/21/2022	76082	2439	AIR ADVANTAGE LLC	508.00
11/22	11/21/2022	76083	2870	ALS GROUP USA, CORP	480.00
11/22	11/21/2022	76084	2817	AMAZON CAPITAL SERVICES	278.64
11/22	11/21/2022	76085	590	BELL - WASIK, INC.	432.42
11/22	11/21/2022	76086	2927	BRIGHTSPEED	137.27
11/22	11/21/2022	76087	2933	COLLING CHURCH OF THE NAZARENE	1,080.00
11/22	11/21/2022	76088	319	CONSUMERS ENERGY	4,954.65
11/22	11/21/2022	76089	326	COOPERATIVE ELEVATOR CO.	61.05
11/22	11/21/2022	76090	2930	DELTA DOOR SALES INC	550.00
11/22	11/21/2022	76091	2584	DON DOYLE	400.00
11/22	11/21/2022	76092	388	DTE ENERGY	10,818.31
11/22	11/21/2022	76093	1920	DUNN HARDWARE & SUPPLY, INC.	194.88
11/22	11/21/2022	76094	2174	EMTERRA ENVIRONMENTAL USA CORP	38,729.70
11/22	11/21/2022	76095	2766	FOSTER, SWIFT, COLLINS & SMITH, PC	1,400.00
11/22	11/21/2022	76096	2455	GREAT LAKES PUBLIC SAFETY EQUIPMENT	7,175.00
11/22	11/21/2022	76097	2932	HARVEST YOUR CRAFT	302.42
11/22	11/21/2022	76098	226	HIRSCHMAN OIL SUPPLY INC	1,681.68
11/22	11/21/2022	76099	581	HOLLOWAY FIRE PROTECTION INC	78.00
11/22	11/21/2022	76100	585	HONEYWELL INC	5,680.53
11/22	11/21/2022	76101	596	HUBBELL, ROTH & CLARK, INC	3,831.47
11/22	11/21/2022	76102	2910	JOSIAH ANDERSON	200.00
11/22	11/21/2022	76103	770	KEN MARTIN ELECTRIC, INC	1,500.00
11/22	11/21/2022	76104	2702	KRISTAL'S HELPING HAND LLC	2,130.00
11/22	11/21/2022	76105	1998	LARSEN GRAPHICS, INC.	225.00
11/22	11/21/2022	76106	2591	MESSA	24,955.20
11/22	11/21/2022	76107	830	MICHIGAN PIPE & VALVE-SAGINAW	672.00
11/22	11/21/2022	76108	835	MICHIGAN RURAL WATER ASSOCIATION	510.00
11/22	11/21/2022	76109	821	MICHIGAN STATE FIREMEN'S ASS'N	75.00
11/22	11/21/2022	76110	1856	MIDCOM RADIO COMMUNICATIONS	376.85
11/22	11/21/2022	76111	2217	MOBILE MEDICAL RESPONSE	23,750.00
11/22	11/21/2022	76112	930	NORTHERN TOOL & EQUIP. CO.	2,014.95
11/22	11/21/2022	76113	2931	PATRIOT TREE SERVICE	2,000.00
11/22	11/21/2022	76114	1617	PEERLESS MIDWEST INC.	54,069.80
11/22	11/21/2022	76115	973	PIZZA HUT	300.00
11/22	11/21/2022	76116	988	PRINTING SYSTEMS	485.55
11/22	11/21/2022	76117	2191	RASMUSSEN TRUCKING SERVICE CENTER	28.10
11/22	11/21/2022	76118	1054	ROWE PROFESSIONAL SVS COMP.	5,517.50
11/22	11/21/2022	76119	1189	THUMB CELLULAR	266.72
11/22	11/21/2022	76120	1197	THUMB TRUCK EQUIP., INC	2,273.82
11/22	11/21/2022	76121	17	TUSCOLA COUNTY ADVERTISER	4,077.84
11/22	11/21/2022	76122	2818	TUSCOLA COUNTY ADVERTISER-SUBSCRIP	52.00
11/22	11/21/2022	76123	1238	TUSCOLA COUNTY EDC	6,500.00
11/22	11/21/2022	76124	1252	TUSCOLA COUNTY TREASURER	320.00
11/22	11/21/2022	76125	2482	UNIFIRST CORPORATION	123.29
11/22	11/21/2022	76126	1271	USA BLUEBOOK	681.79
11/22	11/21/2022	76127	2249	WALMART - 1798	4,800.00
11/22	11/21/2022	76128	2644	WATER SOLUTIONS UNLIMITED	5,795.75

Grand Totals: 222,862.30

CITY OF CARO

MANAGER
MATTHEW LANE
CLERK
RITA PAPP
TREASURER
MICHELE PERRY
ATTORNEY
LAURA GENOVICH

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MAYOR
JOE GREENE
CITY COUNCIL
BOB ESCHENBACHER
DON HALL
TISHA JONES-HOLUBEC
JILL WHITE
EMILY CAMPBELL
KORY BATSCHEKE

To: Lauren Amellal, Acting City Manager, Caro City Council
From: Brian Newcomb, Chief of Police
Date: November 1, 2022
Reference: October 2022 Monthly police activity report

COMPLAINTS RECEIVED:

See attached complaint breakdown report

- Caro Police were dispatched to 164 Complaints in october 2022
 - Comparison reports
 - September 2022- 204 complaints
 - August 2022 – 177 complaints
 - July 2022 212 Complaints
 - June , 2022-190 Complaints
 - October 2021- 195 complaints

ARRESTS:

- Arrest count still affected by COVID.

PATROL VEHICLE MILEAGE:

- Mileage driven in October 2022= 2649 miles.

GASOLINE USED:

- Gallons-220.75 gallons

Abandoned Vehicle	1
Alarm	6
Animal at Large/dog bite	
Animal Cruelty	
Armed Robbery	
Arson	
Assault/domestic	12
Assist to MSP within city limits	1
Assist to TUSH within city limits	2
Assist to other PD within city limits	
Assist to DPW	
Assist to CARO FIRE	2
Assist to MMR	9
Assist to DHHS	
Attempt to locate	
Attempt suicide	
Barking Dog	
Background Check	
Blight	
Bond Condition Violation/Arrest	1
Breaking and Entering	2
Bullying	
Civil dispute	4
Child Neglect/abuse	
Commercial Sex	
Counterfeit Bills	
Credit Card fraud	
Criminal Sexual Conduct	4
Curfew Violation	
Disorderly Person	5
Dog left in vehicle	
Drug Overdose	
Eavesdropping	
Embezzlement	1
Emotionally Disturbed	
Escape	
Extortion	
False Police Report	
Felonious Assault	1
Fight In progress	1

Fireworks	
Flee and Elude	
Found/lost Property	4
Forgery	
Fraud	1
Fugitive	
General Non-Criminal	2
Harassment	5
Health and Safety	
Hit and Run PDA	
Homeless	
I D Theft	
Illegal Burn	
Indecent Exposure	
Injury crash	2
Intimidation/threats	
Illegal Dumping	
Keys locked in Vehicle	
Kidnapping	
Larceny	5
Larceny from Auto	1
Liquor Inspection	15
Liquor Violations	
Littering	1
Malicious Destruction	2
Mental Pickup Order	
Mental Health call	7
Minor in Possession	1
Misdemeanor Traffic-OWI	4
Misdemeanor Traffic-No Insurance	
Misdemeanor Traffic-DWLS	
Misdemeanor Traffic-reckless driving	
Misdemeanor Traffic-No Registration	
Missing Person	
Motorist Assist	
Mutual Aid calls ** See Below**	2
Narcotics	
Natural Death Invest	
Noise	3
Obscenity	

Open Door	
Overdose-drugs	2
PDA-traffic crash	12
Parking violation	
Parole Violation	
PPO Violation	
Probation Violation	1
Prowler	
Public Relations	1
Resist/Obstruct officer	
Retail Fraud	7
Runaway (juvenile)	1
Stalking	1
Sex Offense (other)	
Suicide	
Suicidal Person	3
Suspicious Situation	4
Terrorist Threat	
Threats-school violence	4
Threats	
Tobacco violation	
Trespass	1
Traffic Policing	4
UDAA (Vehicle Theft)	1
Uttering and Publishing	1
Vehicle Inspection	
Vehicle Inspection	
Verbal Domestic	1
Warrant arrests	3
Weapons Violations	1
Wellness Check	8
911 Hangup	1
TOTALS	164

Bevens at Underwood rd
860 Sue Drive

VEHICLE MAINTENANCE RECORD FOR CAR 1

VEHICLE MAINTENANCE COSTS

VEHICLE MAINTENANCE RECORD FOR CAR 2

TOTAL MAINTENANCE COSTS										VIN NO	1FM5K8AR0DGC06925
YEAR	2013	MAKE:	FORD	MODEL	SUV	LICENSE					
Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22
102,792	103,457	104,960	105,857	105,957	106,000	106,653	107,194	108,273	108,984		
Enter Starting Vehicle Mileage											
Enter Vehicle Mileage at End of Month											
Monthly Mileage Totals	103,457	104,960	105,357	105,957	106,000	106,653	107,194	108,273	108,984	109,108	
Total Mileage for Year	6,316	665	1,503	897	100	43	653	541	1,079	711	124
Maintenance Cost Per Mile	\$0.31										0
VEHICLE MAINTENANCE COSTS											
TYPE OF SERVICE											
Oil & Filter Change	\$69.58										
Air Filter Change											
Fuel Filter Change											
Transmission Fluid & Filter											
Engine Coolant											
Cooling System Flush											
Tire Repair or Replacement											
Tire Rotation or Balance											
Hose Replacement											
Brake Repair											
Engine Tune-Up											
Front End Alignment											
Power Steering / Brake Fluid											
A/C or Heater Repair											
Replace Belts											
Electrical Repairs											
Battery Replacement											
Battery Cables / Terminals											
Headlights or Light Bulbs											
Windshield Wiper Blades											
Wash & Wax											
Miscellaneous Service											
TOTAL MONTHLY MAINTENANCE COSTS	\$304.17	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$775.80	\$0.00	\$80.55	\$0.00	\$0.00
TOTAL	\$1,976.76										

VEHICLE MAINTENANCE RECORD FOR CAR 3

TOTAL MAINTENANCE COSTS									
Enter Starting Vehicle Mileage		Enter Vehicle Mileage at End of Month		Monthly Mileage Totals		Total Mileage for Year		Maintenance Cost Per Mile	
YEAR:	2017	MAKE:	FORD	MODEL:	SUV	LICENSE:	VIN NO:	1FM5K8AR3HGC07315	
Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22
40,295	41,295	41,978	43,175	43,349	47,599	48,399	49,996	51,015	51,046
41,295	41,978	43,175	43,349	47,599	48,399	49,996	51,015	51,046	51,066
1,000	683	1,197	174	4,250	800	1,597	1,019	31	20

VEHICLE MAINTENANCE COSTS

body shop repair		TOTAL MONTHLY MAINTENANCE COSTS		
Oil & Filter Change	\$0.00	\$345.93	\$0.00	\$0.00
Air Filter Change	\$0.00	\$0.00	\$0.00	\$0.00
Fuel Filter Change	\$0.00	\$0.00	\$0.00	\$0.00
Transmission Fluid & Filter	\$0.00	\$0.00	\$0.00	\$0.00
Engine Coolant	\$0.00	\$0.00	\$0.00	\$0.00
Cooling System Flush	\$0.00	\$0.00	\$0.00	\$0.00
Tire Repair or Replacement	\$742.92	\$0.00	\$0.00	\$0.00
Tire Rotation or Balance	\$0.00	\$0.00	\$0.00	\$0.00
Hose Replacement	\$0.00	\$0.00	\$0.00	\$0.00
Brake Repair	\$0.00	\$0.00	\$0.00	\$0.00
Engine Tune-Up	\$0.00	\$0.00	\$0.00	\$0.00
Front End Alignment	\$0.00	\$0.00	\$0.00	\$0.00
Power Steering / Brake Fluid	\$0.00	\$0.00	\$0.00	\$0.00
A/C or Heater Repair	\$0.00	\$0.00	\$0.00	\$0.00
Replace Belts	\$345.93	\$0.00	\$0.00	\$0.00
Electrical Repairs	\$545.91	\$0.00	\$0.00	\$0.00
Battery Replacement	\$0.00	\$0.00	\$0.00	\$0.00
Battery Cables / Terminals	\$0.00	\$0.00	\$0.00	\$0.00
Headlights or Light Bulbs	\$0.00	\$0.00	\$0.00	\$0.00
Windshield Wiper Blades	\$0.00	\$0.00	\$0.00	\$0.00
Wash & Wax	\$0.00	\$0.00	\$0.00	\$0.00
19 MILLARS TIRES BAY CITY	Tire Size=245/55R18	\$1,288.83	\$0.00	\$1,634.76

VEHICLE MAINTENANCE RECORD FOR CAR 464

TOTAL MAINTENANCE COSTS		YEAR:	2019	MAKE	DODGE	MODEL	DURANGO	LICENSE	023X394	VIN NO.	1C4RDJFG1KC708488
	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22
Enter Starting Vehicle Mileage											Dec-22
Enter Vehicle Mileage at End of Month	6,195	6,295	6,601	7,100	8,209	9,346	9,665	10,300	11,652	12,788	
Monthly Mileage Totals	6,295	6,601	7,100	8,209	9,346	9,665	10,300	11,652	12,788	13,965	
	100	306	499	1,109	1,137	319	635	1,352	1,136	1,177	0

VEHICLE MAINTENANCE COSTS

VEHICLE MAINTENANCE RECORD FOR CAR 465

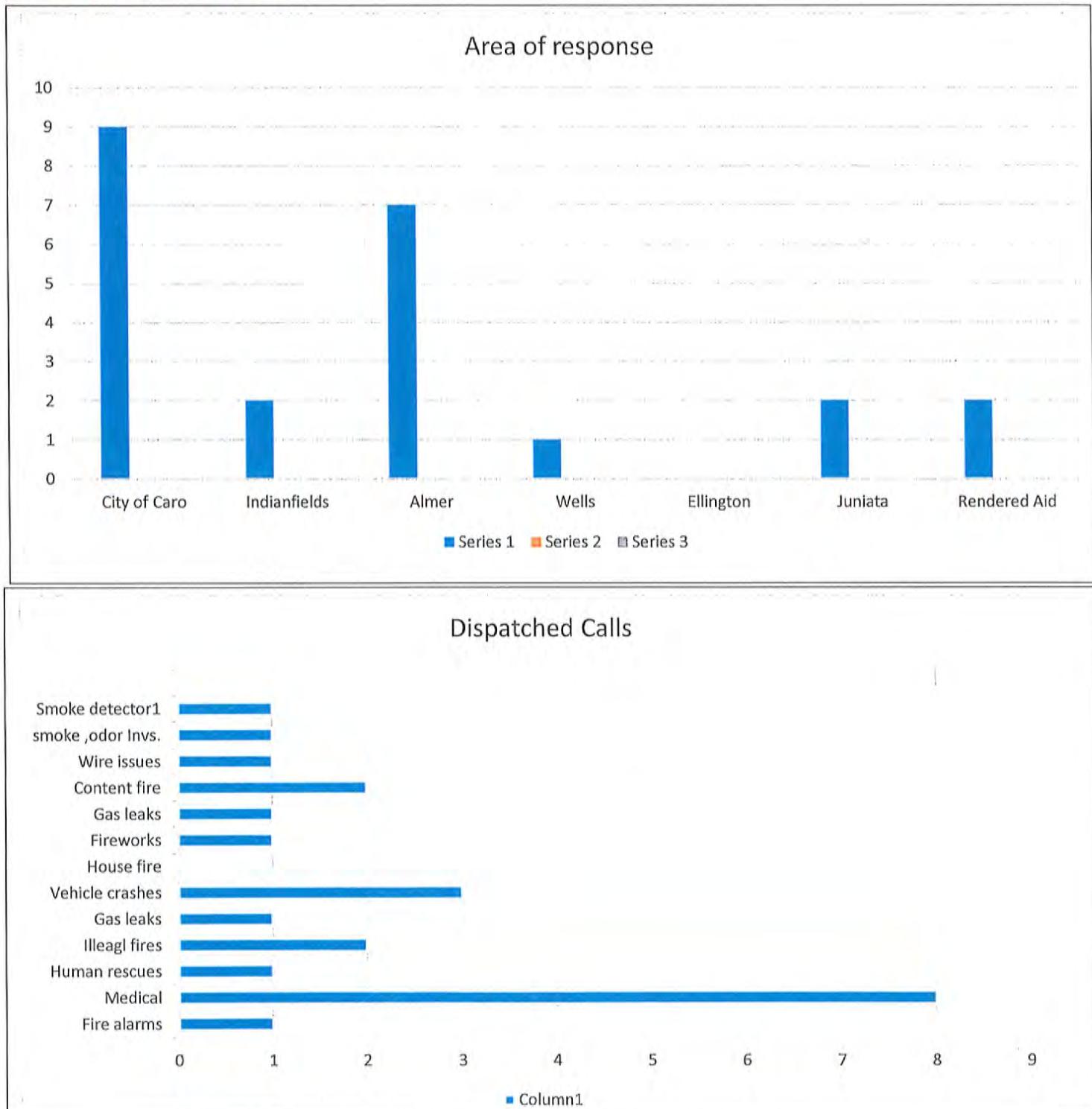
TOTAL MAINTENANCE COSTS		YEAR	MAKE	CHEVY	MODEL	1500	LICENSE	VIN NO.	3GCPDKEKLNG6555811				
Month	Cost	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22
Enter Starting Vehicle Mileage													
Enter Vehicle Mileage at End of Month													
Total Mileage for Year	364												
Maintenance Cost Per Mile	\$0.00												
TYPE OF SERVICE		VEHICLE MAINTENANCE COSTS											
Oil & Filter Change													
Air Filter Change													
Fuel Filter Change													
Transmission Fluid & Filter													
Engine Coolant													
Cooling System Flush													
Tire Repair or Replacement													
Tire Rotation or Balance													
Hose Replacement													
Brake Repair													
Engine Tune-Up													
Front End Alignment													
Power Steering / Brake Fluid													
A/C or Heater Repair													
Replace Belts													
Electrical Repairs													
Battery Replacement													
Battery Cables / Terminals													
Headlights or Light Bulbs													
Windshield Wiper Blades													
Wash & Wax													
Tie Rods/Alignment													
Muffler													
Tow/Wrecker Service													
Miscellaneous Service													
TOTAL MONTHLY MAINTENANCE COSTS		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00



CITY OF CARO FIRE DEPARTMENT

November 2022 Council Fire report

October 2022 monthly review



November 2022 Council Fire report

October 2022 monthly review



CITY OF CARO CODE ENFORCEMENT

November 2022 Council Code report

October 2022 monthly review

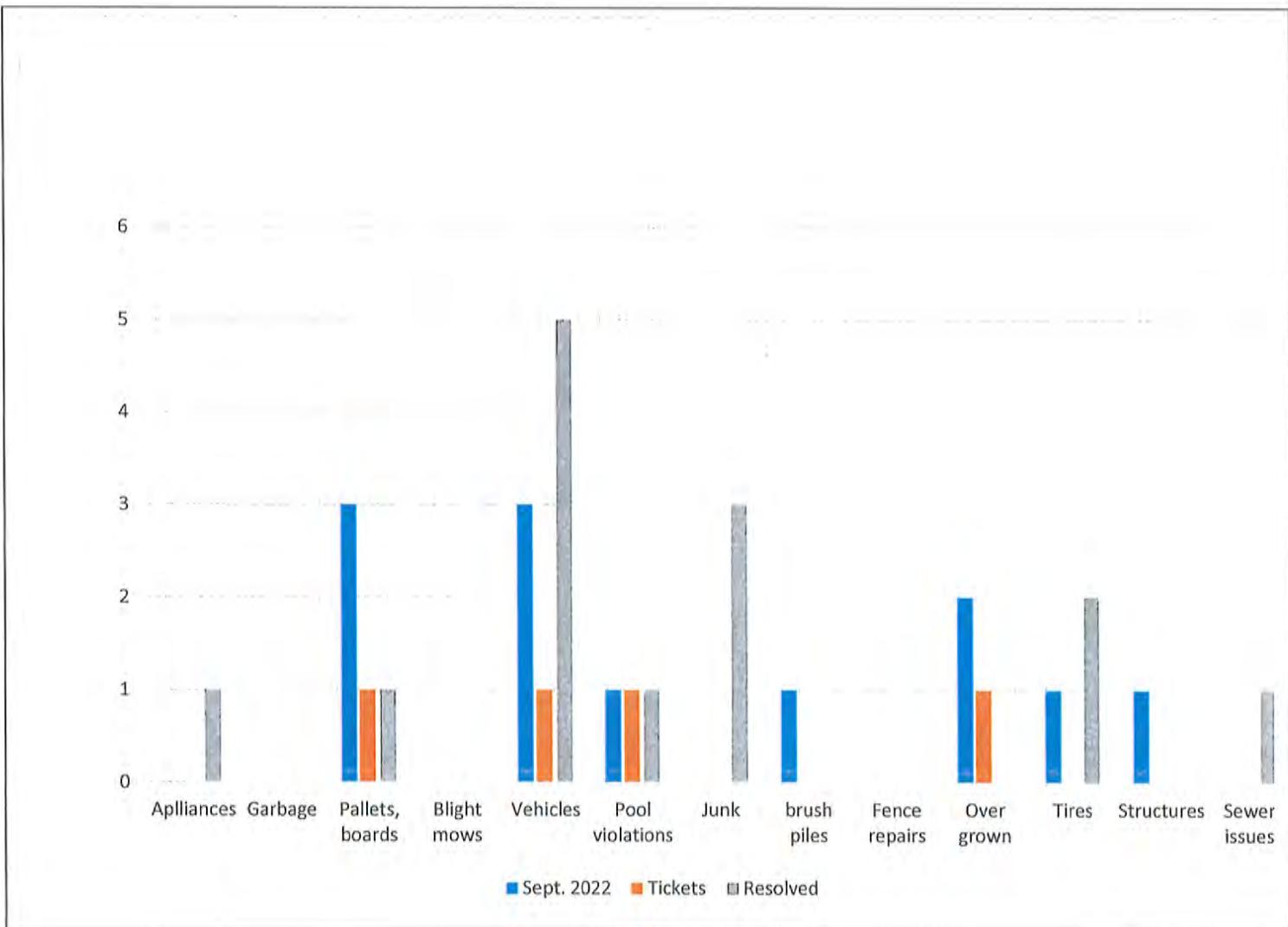
357 Wells St.	Blight vehicle	Case resolved
121 Alexander St.	Blight structure	2 nd . notice
121 Alexander St.	overgrown	2 nd . offence \$250.00 ticket
317 Montague Ave.	tires	1 st . notice
113 Howard St.	junk	Case resolved
220 Columbia St.	Blight vehicle	Case resolved
300 E. Grant St.	tub	Case resolved
309 ER. Grant St.	Blight vehicle	Case resolved
619 Court St.	Sewer issue	Case resolved
609 Court St.	tires	Case resolved
159 Millwood St.	appliance	Case resolved
150 W. Burnside St.	Blight vehicle	2 nd . notice
150 W. Burnside St.	Boards and pallets	1 st . notice
228 W. Bush St.	overgrown	2 nd . notice
228 W. Bush St.	Brush pile	2 nd . notice
645 Gibbs St.	Unpermitted pool	Case resolved
683 Gibbs St.	junk	Case resolved
820 Gibbs St.	tires	Case resolved
602 W. Gilford Rd.	Blight vehicle	6 th . offence \$500.00 ticket
602 W. Gilford Rd.	Unpermitted pool	2 nd . offence \$250.00 ticket
602 W. Gilford Rd.	pallets	2 nd . offence \$250.00 ticket
839 W. Gilford Rd.	pallets	Case resolved
532 W. Gilford Rd.	Blight vehicle	Case resolved
54 W. Gilford Rd.	Vehicle four sale	Case resolved
308 Montague Ave.	Construction material	2 nd . notice
320 W. Grant St.	Blight vehicle	1 st . notice



CITY OF CARO CODE ENFORCEMENT

November 2022 Council Code report

October 2022 monthly review



CITY OF CARO CODE ENFORCEMENT

November 2022 Council Code report

October 2022 monthly review

page 2

CITY OF CARO

INTERIM CITY MANAGER
LAUREN AMELLAL
CITY CLERK
RITA PAPP
CITY TREASURER
MICHELE PERRY
CITY ATTORNEY
LAURA GENOVICH

317 South State Street
Caro MI 48723
Phone 989-673-2226
Fax 989-673-7310
Website www.carocity.net

MAYOR
KAREN SNIDER
CITY COUNCIL
BOB ESCHENBACHER
DON HALL
CHAR KISH
JILL WHITE
EMILY CAMPBELL
PAMELA ISELER

MEMORANDUM

To: City Council
From: Tom Reese Director of Public Works
Date: October 2022
Re: Monthly report

ACTIVITY

- Daily well checks
- We are still operating with 5 guys in our department
- Monthly water samples
- We have done 40 MISS DIG tickets
- We have completed over 36 work orders. This is a breakdown of what was done:
 - 5 Final reads
 - 2 Turn off/on
 - 2 Billing issues
 - 4 Discolored water due to hydrant flushing
 - 2 Consumption questions
 - 2 Meter issues
 - 1 Streets pothole
 - 1 Hydrant
 - 1 Sidewalk
 - 10 Farmers Market or Director of Development
 - 6 Daily operations
 - 1 Deer removal
- Daily leaf pickup. Whenever it is possible, we try to have both leaf trucks out
- Pumped out arsenic plant
- Completed final chipping for the year
- Flushed all hydrants and made sure they were working properly also put them all in the New GIS system
- Meeting with EGLE for water study
- Cold patching roads
- Did a walkthrough at the new Caro center
- Started getting quotes for Lauren for the 1123 Mertz building repairs
- Brought the Vac-Truck in for repairs
- Got liner put in our new Dump-truck
- Got all the snow equipment ready for winter
- 4" Water main repair on Lincoln St
- Reading meters took 5 guys 6 days to complete
- 4" Water main repair on Gibbs St
- Evean G fabricated a tailgate for the new salter in the minidump
- Evean G did an emergency repair to the old leaf truck awe had an air brake line that blew out
- We have gotten 6 trees removed also a few trimmed
- We also have 6 more scheduled to be removed and or trimmed in the next few months
- Had 4 guys do an emergency sewer repair at 313 Wells St

CITY OF CARO

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- Helped Caro P.D get rid of a racoon in town
- We hung 80 shut off notices for non-payment
- Gary and I did 15 shut offs for non-payment
- Cleaned up fallen tree limbs after high winds

UP COMING PROJECTS

- Skip patching starting soon weather permitting
- Allen St lining
- City hall HVAC & DPW furnaces

ATTACHMENTS

CITY OF CARO

INTERIM CITY MANAGER
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JILL WHITE
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PAMELA ISELER

TO: Lauren Amellal, City Manager and Caro City Council
FROM: Ken Fields, W.W.T.P.
SUBJECT: October 2022 Report
DATE: November 17, 2022

FOR THE AGENDA OF: November 21, 2022

TREATMENT SYSTEM PREVENTATIVE & REGULATORY&CORRECTIVE

- Our Permit required monthly Discharge Monitoring Report for October 2022 was sent electronically via Mi-Waters to the EGLE.
- We set up and ran the Cities Drinking water samples for October 2022.
- HRC is working on the plant upgrade next step.
- The clarifiers are hosed down or power washed down weekly.
- The Chlorine contact chamber is being hosed down, or power washed and flushed weekly.
- Ran both portable pumps for 10 minutes this month.
- The plant generator and lift stations generators were exercised this month.
- We relinquished another 5 raw water samples to SVSU for COVID-19 test
- Received new screw conveyor for the grit system.
- Received a load of chemicals for the plant.
- The new 2022 service truck is back from Moore motor the rear axle was replaced under warranty.
- The 4 new generators pads are poured ready for generators.
- The staff cleaned drying beds this month.

Memorandum

To: City Council
From: Rita Papp
Date: November 14, 2022
Re: Municipal Parking Violations Report, October 2022

No Parking 2 a.m. – 5 a.m.	Municipal Parking Violations Written	0
	Warnings	0
	2nd Offense	0
	3rd, 4th & 5th Offense	0
	6th & 7th Offense	0

2 Hour Downtown Parking	Municipal Parking Violations Written	0
	Warnings	0
	2nd Offense	0
	3rd Offense	0
	4th Offense	0

Other Ordinance __	Municipal Parking Violations Written	0
	Warnings	0
	2nd Offense	0
	3rd Offense	0
	4th Offense	0
	5th Offense	0

CITY OF CARO

INTERIM MANAGER
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Memorandum

TO: City Council
From: Lauren M. Amellal; Director of Development
Date: November
RE: Director of Development Report

Activity:

- Compiled data from Caro Farmers Market:
 - Total economic impact via vendor sales revenue reports was approximately \$125,000.00.
 - Promoted and hosted all October Farmers Markets and special events.
 - Submitted payment requests for October to accounts payable for Market vendor payments.
 - Engaged local businesses to support Trunk or Treat and Fall Farm & Arts Market events.
 - Welcomed 2 new market vendors.
- Created multimedia promotional communications for Fall events in Caro.
- Assisted with management of part time seasonal DDA staff.
- Attended MML Conference with former Mayor, Joe Greene.
- Coordinated and attended Well 6b planning and analysis meeting.
- Per the council's recommendation, both the CWSRF & the DWSRF forms have been submitted.
- Continuing RRC Training. Currently developing a work plan to complete tasks to become a Certified RRC.
- Working on revisions to commercial planning and zoning documents to streamline processes per discussions with the Planning Chairman, Mike Carpenter and MSU land/zoning professional's forum.
- Coordinating Master Plan project with Jason Ball from Rowe.
- Attended Michigan Farmers Market Annual End of the Season Conference. Also met with MIFMA Board members and volunteers to discuss progress in Caro.
- Attended Caro Chamber of Commerce Meeting and all Gingerbread event committee meetings. Exploring options to expand the offerings and uses of the Cities facilities for the Gingerbread Festival.
- Attend DDA, Planning Commission and Parks & Recreation meetings, met with all chairman, to create agendas.

- Attended the SRF technical assistance webinar for infrastructure funding, and to successfully prepare for the project process. (WWTP, Drinking Water Infrastructure)
- Assisted developers and local businesses with zoning permits, procedure and communicated requirements and ordinances to streamline the process.
- Attended grant funding reimbursement meeting with former mayor, and city treasurer.
- Met with engineers from Rowe and Spicer, DPW & WWTP Supervisors to review proposed Hills & Dales Site.
- Coordinated with Tuscola County/ Safe-Build and DPW Supervisor to ensure awareness of our procedure for demolition permits.
- Coordinated communication between our Caro Center easement review team consisting of myself, Mike Carpenter, DPW, WWTP and attorney to ensure that the proposed Drafts provided by the State Real Estate Department meet the needs of the City to provide service to new and existing utilities.
- Coordinated with Westshore, and DPW Supervisor to ensure progress with emergency siren project.
- Personally, joined the MDA as an individual. Seeking out additional organizations and associations for continuing education credits and professional development related to DDA, zoning and economic development.
- Attended TFAC meeting. Our collaborative Grant was accepted by the USDA as a partnership program. Continuing with support efforts in steering of the project.
- Coordinating meeting with MSUE and Parks & Recreation/ MSUE Committee to continue work on Parks & Recreation partnership. Begun forming job description.
- Attended the Annual EGLE meeting with DPW Supervisor and MRW staff.
- Participated as an Election Inspector for the 2022 Elections. Assisted with set up and break down of election equipment.
- Completed editable timeline portion of RFQ for WWTP upgrades.
- Met with Mayor Karen Snider in role of Interim and as Department Head Staff.



City of Caro

CITY OF CARO

317 S. State St.
Caro, MI 48723
www.carocity.net

City of Caro Committee Appointment Application

Applicant Information

Full Name:

BATES

Last

TIMOTHY

First

✓
M.I.

Date: 11-8-22

Address:

1080 TOWER ST

Street Address

Apartment/Unit #

CARO MI

City

State

48723

Zip Code

Phone:

Email

Committee(s)/Position(s)

Applying for:

ZONING BOARD OF APPEALS (ZBA)

Are you a citizen of The City of Caro?

YES

NO

Have you ever worked for the City of Caro?

YES

NO

Have you served on any committees, boards or commissions in the past?

YES

NO

If Yes, please explain:

explain:

Do you currently serve on any other Committees, Commissions or Boards?

YES

NO

If Yes, please explain:

Please describe your qualifications and/or experience for this appointment consideration:

Understand all R.O.W's, New Building construction

RECEIVED
NOV 16 2022
BY:

Employment Information

Please list your current or most recent employment information:

Company:

CHARTER COMMUNICATIONS (Retired)

Job Title:

Project Manager in Construction of New Build

Duties: Fielding, design, Permitting, TURN up for customer

Please Indicate Any Additional City of Caro Committees You Would be Interested in Serving On:

Downtown Development Authority (DDA)
 Parks & Recreation
 Zoning Board of Appeals (ZBA)
 Planning Commission

Historical Commission
 City Council
 Tuscola Airport Authority
 Board of Review

Small Urban Planning
 Election Inspector/Poll Worker
 Other _____
 Other _____

Disclaimer and Signature

I certify that my answers are true and complete to the best of my knowledge.

If this application leads to appointment, I understand that false or misleading information in my application may result in my release.

Signature:

Timothy Bates

Date: 11-8-22

*Please Attach any additional necessary documentation i.e. Letter of Intent, Certifications, References, etc. to this Application

CITY OF CARO

INTERMIN MANAGER
LAUREN AMELLAL
CLERK
RITA PAPP
TREASURER
MICHELE PERRY
ATTORNEY
LAURA GENOVICH

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PAMELA ISELER
CHAR KISH

MEMORANDUM

TO: City Council
FROM: Michele Perry, City Treasurer
DATE: November 17, 2022
RE: Delinquent Personal Property Taxes Removal

Tuscola County Treasurer Ashley Bennett provided each city, village, and township with a list of their delinquent personal property taxes that as of now the county does the collections for which includes doing 2 mailings per year for each delinquent personal property tax. She wants to clean up old delinquent personal property taxes that are still on the tax roll. She requested each local unit go through their list and determine which taxes may still be collectible and which are not. I have gone through the list for the City to determine which are uncollectible based upon if the business is still in existence or how old the tax is. I am requesting delinquent personal property taxes older than 7 years and the business is not in business any longer be removed.

Ashley has spoken with the county's attorney about going before the judge on behalf of the respective jurisdictions. and request removal of uncollectible taxes from the tax roll. He is willing to do this for a fee of approximately \$150 or less for each local unit.

Process:

The local unit will provide Tuscola County Treasurer Ashley Bennett with a list of uncollectible taxes. She will present the list to the attorney on their behalf. Next the attorney will take the list of delinquent personal property taxes before the judge and request that they be removed from the tax roll on behalf of each city, village or township. The judge will then grant or deny the request allowing Ashley to strike them from the roll and prevent further collection attempts.

Action:

Option 1: Approve the City Treasurer Michele Perry to provide Tuscola County Treasurer Ashley Bennett the list of uncollectible personal property taxes and request them go before a judge to be removed from the tax roll.

Option 2: Deny the City Treasurer Michele Perry to provide Tuscola County Treasurer Ashley Bennett the list of uncollectible personal property taxes and request them go before a judge to be removed from the tax roll.

Information from the County Treasurer's office:

They wanted to let us know that in the event local units do not take advantage of this opportunity and allow the county to clean up the tax roll, the County will be exploring other options for the maintenance of the delinquent personal property tax roll, which could include turning the duties and responsibilities of that tax roll back over to the local units. In that case, the County would no longer bill for or collect delinquent personal property taxes and it would be solely the responsibility of the township, village, or city to collect those taxes.

09/29/2022 DELINQUENT TAXES DUE FOR TUSCOLA COUNTY								
11:13 AM All Tax Years Calculated as of: 09/29/2022 Personal Property Only BY: AB								
Foreclosed Taxes INCLUDED if not sold								
Parcel	Year	Status	Base Tax	Intst	Admin	Sale Exp	Title	Other
							Fees	Total
050-900-250-0175-00	1986	DLQ	428.51	1,829.74	17.14	0.00	0.00	2,275.39 Doesn't exist
050-900-250-0175-00	1987	DLQ	1,379.73	5,725.88	55.19	0.00	0.00	7,160.80 Doesn't exist
050-900-250-0175-00	1988	DLQ	1,279.88	5,157.92	51.20	0.00	0.00	6,489.00 Doesn't exist
050-900-250-0175-00	1989	DLQ	1,897.27	7,418.33	75.89	0.00	0.00	9,391.49 Doesn't exist
050-900-250-0175-00	1990	DLQ	1,982.67	7,514.32	79.31	0.00	0.00	9,576.30 Doesn't exist
050-900-250-0180-00	1990	DLQ	2,863.21	10,851.57	114.53	0.00	0.00	13,829.31 Doesn't exist
050-900-250-0825-00	1987	DLQ	217.62	903.12	8.70	0.00	0.00	1,129.44 Doesn't exist
050-900-250-0825-00	1988	DLQ	225.25	907.76	9.01	0.00	0.00	1,142.02 Doesn't exist
050-900-250-0825-00	1989	DLQ	248.47	971.52	9.94	0.00	0.00	1,229.93 Doesn't exist
050-900-250-0900-00	1999	DLQ	123.76	335.39	4.95	0.00	0.00	464.10 Doesn't exist
050-900-250-0900-00	2000	DLQ	75.53	195.62	3.02	0.00	0.00	274.17 Doesn't exist
050-900-250-0900-00	2001	DLQ	75.48	186.44	3.02	0.00	0.00	264.94 Doesn't exist
050-900-250-0900-00	2002	DLQ	78.43	184.31	3.14	0.00	0.00	265.88 Doesn't exist
050-900-250-0900-00	2003	DLQ	77.85	173.61	3.11	0.00	0.00	254.57 Doesn't exist
050-900-250-0900-00	2004	DLQ	78.81	166.29	3.15	0.00	0.00	248.25 Doesn't exist
050-900-250-0900-00	2005	DLQ	82.24	163.66	3.29	0.00	0.00	249.19 Doesn't exist
050-900-250-2260-00	1989	DLQ	49.69	194.29	1.99	0.00	0.00	245.97 Doesn't exist
050-900-250-2260-00	1990	DLQ	51.93	196.81	2.08	0.00	0.00	250.82 Doesn't exist
050-900-250-2260-00	1991	DLQ	18.36	67.38	1.00	0.00	0.00	86.74 Doesn't exist
050-900-250-2260-00	1992	DLQ	32.88	116.72	1.32	0.00	0.00	150.92 Doesn't exist
050-900-250-2260-00	1993	DLQ	51.71	177.37	2.07	0.00	0.00	231.15 Doesn't exist
050-900-250-2260-00	1994	DLQ	28.44	94.14	1.14	0.00	0.00	123.72 Doesn't exist
050-900-250-2260-00	1995	DLQ	17.65	56.30	1.00	0.00	0.00	74.95 Doesn't exist
050-900-250-2275-00	2012	DLQ	104.97	120.72	4.20	0.00	0.00	229.89 Doesn't exist
050-900-250-2400-00	1999	DLQ	89.72	243.14	3.59	0.00	0.00	336.45 Doesn't exist
050-900-250-2450-00	1996	DLQ	7.05	21.64	0.28	0.00	0.00	28.97 Doesn't exist
050-900-250-2450-00	1997	DLQ	342.04	1,009.02	13.68	0.00	0.00	1,364.74 Doesn't exist
050-900-250-2450-00	1998	DLQ	508.26	1,438.38	20.33	0.00	0.00	1,966.97 Doesn't exist
050-900-250-2450-00	1999	DLQ	9.42	25.53	1.00	0.00	0.00	35.95 Doesn't exist
050-900-250-2800-00	1996	DLQ	477.28	1,465.25	19.09	0.00	0.00	1,961.62 Doesn't exist
050-900-250-2800-00	1997	DLQ	393.16	1,159.82	15.73	0.00	0.00	1,568.71 Doesn't exist
050-900-250-2800-00	1998	DLQ	256.29	725.30	10.25	0.00	0.00	991.84 Doesn't exist
050-900-250-2800-00	2000	DLQ	250.96	649.99	10.04	0.00	0.00	910.99 Doesn't exist
050-900-250-2800-00	2001	DLQ	250.80	619.48	10.03	0.00	0.00	880.31 Doesn't exist
050-900-250-2800-00	2002	DLQ	260.75	612.76	10.43	0.00	0.00	883.94 Doesn't exist
050-900-250-2900-00	2001	DLQ	392.94	970.56	15.72	0.00	0.00	1,379.22 Doesn't exist
050-900-250-3000-00	2013	DLQ	246.59	253.99	9.86	0.00	0.00	510.44 Doesn't exist

050-900-250-3000-00	2014	DLQ	208.15	189.42	8.33	0.00	0.00	0.00	405.90	Doesn't exist
050-900-250-3000-00	2015	DLQ	192.97	152.45	7.72	0.00	0.00	0.00	353.14	Doesn't exist
050-900-250-3000-00	2016	DLQ	179.50	120.27	7.18	0.00	0.00	0.00	306.95	Doesn't exist
050-900-250-3100-00	1985	DLQ	761.80	3,344.30	30.47	0.00	0.00	0.00	4,136.57	Doesn't exist
050-900-250-3100-00	1988	DLQ	202.74	817.04	8.11	0.00	0.00	0.00	1,027.89	Doesn't exist
050-900-250-3100-00	1989	DLQ	223.62	874.35	8.94	0.00	0.00	0.00	1,106.91	Doesn't exist
050-900-250-3100-00	1990	DLQ	233.69	885.69	9.35	0.00	0.00	0.00	1,128.73	Doesn't exist
050-900-250-3100-00	1991	DLQ	230.76	846.89	9.23	0.00	0.00	0.00	1,086.88	Doesn't exist
050-900-250-3100-00	2000	DLQ	50.24	130.12	2.01	0.00	0.00	0.00	182.37	Doesn't exist
050-900-250-3100-01	1996	DLQ	35.12	107.82	1.40	0.00	0.00	0.00	144.34	Doesn't exist
050-900-250-3175-00	1989	DLQ	149.57	584.82	5.98	0.00	0.00	0.00	740.37	Doesn't exist
050-900-250-3200-00	1996	DLQ	55.53	170.48	2.22	0.00	0.00	0.00	228.23	Doesn't exist
050-900-250-3250-00	1992	DLQ	4.15	14.73	1.00	0.00	0.00	0.00	19.88	Doesn't exist
050-900-250-3300-00	1997	DLQ	1,123.86	3,315.39	44.95	0.00	0.00	0.00	4,484.20	Doesn't exist
050-900-250-3400-00	2001	DLQ	(284.25)	0.00	(11.37)	0.00	0.00	0.00	(295.62)	Doesn't exist
050-900-250-3500-00	2003	DLQ	436.30	972.95	17.45	0.00	0.00	0.00	1,426.70	Doesn't exist
050-900-250-3575-00	1988	DLQ	124.30	500.93	4.97	0.00	0.00	0.00	630.20	Doesn't exist
050-900-250-3575-00	1990	DLQ	39.65	150.27	1.59	0.00	0.00	0.00	191.51	Doesn't exist
050-900-250-3575-00	1991	DLQ	132.82	487.45	5.31	0.00	0.00	0.00	625.58	Doesn't exist
050-900-250-3575-00	1992	DLQ	79.09	280.77	3.16	0.00	0.00	0.00	363.02	Doesn't exist
050-900-250-3600-00	1991	DLQ	481.54	1,767.25	19.26	0.00	0.00	0.00	2,268.05	Doesn't exist
050-900-250-3600-00	1992	DLQ	909.00	3,226.95	36.36	0.00	0.00	0.00	4,172.31	Doesn't exist
050-900-250-3600-00	1993	DLQ	909.25	3,118.73	36.37	0.00	0.00	0.00	4,064.35	Doesn't exist
050-900-250-3600-00	1994	DLQ	733.42	2,427.62	29.34	0.00	0.00	0.00	3,190.38	Doesn't exist
050-900-250-3600-00	1995	DLQ	739.22	2,358.11	29.57	0.00	0.00	0.00	3,126.90	Doesn't exist
050-900-250-3600-00	1996	DLQ	742.78	2,280.33	29.71	0.00	0.00	0.00	3,052.82	Doesn't exist
050-900-250-3600-00	1997	DLQ	751.55	2,217.07	30.06	0.00	0.00	0.00	2,998.68	Doesn't exist
050-900-250-3600-00	1998	DLQ	505.46	1,430.45	20.22	0.00	0.00	0.00	1,956.13	Doesn't exist
050-900-250-3600-00	1999	DLQ	750.23	2,033.12	30.01	0.00	0.00	0.00	2,813.36	Doesn't exist
050-900-250-3600-00	2000	DLQ	736.20	1,906.76	29.45	0.00	0.00	0.00	2,672.41	Doesn't exist
050-900-250-3600-00	2001	DLQ	735.74	1,817.28	29.43	0.00	0.00	0.00	2,582.45	Doesn't exist
050-900-250-3600-00	2002	DLQ	764.91	1,797.54	30.60	0.00	0.00	0.00	2,593.05	Doesn't exist
050-900-250-3600-00	2003	DLQ	752.08	1,677.14	30.08	0.00	0.00	0.00	2,459.30	Doesn't exist
050-900-250-3600-00	2004	DLQ	770.65	1,626.07	30.83	0.00	0.00	0.00	2,427.55	Doesn't exist
050-900-250-3600-00	2005	DLQ	804.37	1,600.70	32.17	0.00	0.00	0.00	2,437.24	Doesn't exist
050-900-250-3600-00	2006	DLQ	637.99	1,193.04	25.52	0.00	0.00	0.00	1,856.55	Doesn't exist
050-900-250-3600-00	2007	DLQ	804.03	1,407.05	32.16	0.00	0.00	0.00	2,243.24	Doesn't exist
050-900-250-3600-00	2008	DLQ	591.16	963.59	23.65	0.00	0.00	0.00	1,578.40	Doesn't exist
050-900-250-3600-00	2009	DLQ	589.93	890.79	23.60	0.00	0.00	0.00	1,504.32	Doesn't exist
050-900-250-3600-00	2010	DLQ	865.45	1,202.98	34.62	0.00	0.00	0.00	2,103.05	Doesn't exist
050-900-250-3600-00	2011	DLQ	873.41	1,109.23	34.94	0.00	0.00	0.00	2,017.58	Doesn't exist
050-900-250-3600-00	2012	DLQ	876.08	1,007.49	35.04	0.00	0.00	0.00	1,918.61	Doesn't exist

050-900-250-5200-00	2003	DLQ	0.19	0.42	1.00	0.00	0.00	0.00	1.61	Doesn't exist
050-900-250-5200-00	2006	DLQ	25.69	48.04	1.03	0.00	0.00	0.00	74.76	Doesn't exist
050-900-250-5200-00	2007	DLQ	23.01	40.27	1.00	0.00	0.00	0.00	64.28	Doesn't exist
050-900-250-5700-00	2006	DLQ	81.65	152.69	3.27	0.00	0.00	0.00	237.61	Doesn't exist
050-900-250-5700-00	2007	DLQ	137.03	239.80	5.48	0.00	0.00	0.00	382.31	Doesn't exist
050-900-250-5700-00	2008	DLQ	31.84	51.90	1.27	0.00	0.00	0.00	85.01	Doesn't exist
050-900-250-5700-00	2009	DLQ	68.70	103.74	2.75	0.00	0.00	0.00	175.19	Doesn't exist
050-900-250-5700-00	2010	DLQ	147.50	205.03	5.90	0.00	0.00	0.00	358.43	Doesn't exist
050-900-250-5700-00	2011	DLQ	148.85	189.04	5.95	0.00	0.00	0.00	343.84	Doesn't exist
050-900-250-5700-00	2012	DLQ	149.30	171.70	5.97	0.00	0.00	0.00	326.97	Doesn't exist
050-900-250-5700-00	2013	DLQ	149.61	154.10	5.98	0.00	0.00	0.00	309.69	Doesn't exist
050-900-250-5910-00	2002	DLQ	13.88	32.62	1.00	0.00	0.00	0.00	47.50	Doesn't exist
050-900-250-5910-00	2003	DLQ	13.83	30.84	1.00	0.00	0.00	0.00	45.67	Doesn't exist
050-900-250-5910-00	2004	DLQ	13.11	27.66	1.00	0.00	0.00	0.00	41.77	Doesn't exist
050-900-250-6200-00	2018	DLQ	12.39	5.33	1.00	0.00	0.00	0.00	18.72	Doesn't exist
050-900-250-6200-00	2019	DLQ	12.35	3.83	1.00	0.00	0.00	0.00	17.18	Doesn't exist
050-900-250-6200-00	2020	DLQ	12.36	2.35	1.00	0.00	0.00	0.00	15.71	Doesn't exist
050-900-250-7000-00	2012	DLQ	49.75	57.21	1.99	0.00	0.00	0.00	108.95	Doesn't exist
050-900-250-7000-00	2013	DLQ	49.85	51.35	1.99	0.00	0.00	0.00	103.19	Doesn't exist
050-900-250-7000-00	2014	DLQ	48.49	44.13	1.94	0.00	0.00	0.00	94.56	Doesn't exist
050-900-250-7400-00	2005	DLQ	147.69	293.90	5.91	0.00	0.00	0.00	447.50	Doesn't exist
050-900-250-7400-00	2006	DLQ	145.28	271.67	5.81	0.00	0.00	0.00	422.76	Doesn't exist
050-900-250-7400-00	2007	DLQ	146.17	255.80	5.85	0.00	0.00	0.00	407.82	Doesn't exist
050-900-250-7400-00	2008	DLQ	107.47	175.18	4.30	0.00	0.00	0.00	286.95	Doesn't exist
050-900-250-7400-00	2009	DLQ	107.25	161.95	4.29	0.00	0.00	0.00	273.49	Doesn't exist
050-900-250-7400-00	2010	DLQ	157.32	218.67	6.29	0.00	0.00	0.00	382.28	Doesn't exist
050-900-250-7400-00	2011	DLQ	158.78	201.65	6.35	0.00	0.00	0.00	366.78	Doesn't exist
050-900-250-7700-00	2010	DLQ	1,475.23	2,050.57	59.01	0.00	0.00	0.00	3,584.81	Doesn't exist
050-900-250-7700-00	2011	DLQ	1,488.82	1,890.80	59.55	0.00	0.00	0.00	3,439.17	Doesn't exist
050-900-250-7700-00	2012	DLQ	1,493.36	1,717.36	59.73	0.00	0.00	0.00	3,270.45	Doesn't exist
050-900-250-7700-00	2013	DLQ	1,496.39	1,541.28	59.86	0.00	0.00	0.00	3,097.53	Doesn't exist
050-900-250-7700-00	2014	DLQ	1,455.49	1,324.50	58.22	0.00	0.00	0.00	2,838.21	Doesn't exist
050-900-250-7700-00	2015	DLQ	1,516.69	1,198.19	60.67	0.00	0.00	0.00	2,775.55	Doesn't exist
050-900-250-7700-00	2016	DLQ	1,519.72	1,018.21	60.79	0.00	0.00	0.00	2,598.72	Doesn't exist
050-900-250-7800-00	2008	DLQ	142.43	232.16	5.70	0.00	0.00	0.00	380.29	Doesn't exist
050-900-250-8075-00	1996	DLQ	240.08	737.05	9.60	0.00	0.00	0.00	986.73	Doesn't exist
050-900-250-8075-00	1997	DLQ	118.95	350.90	4.76	0.00	0.00	0.00	474.61	Doesn't exist
050-900-250-8700-01	2012	DLQ	47.74	54.90	1.91	0.00	0.00	0.00	104.55	Doesn't exist
050-900-250-8700-01	2013	DLQ	85.73	88.30	3.43	0.00	0.00	0.00	177.46	Doesn't exist
050-900-250-9128-00	2002	DLQ	18.18	42.72	1.00	0.00	0.00	0.00	61.90	Doesn't exist
050-900-250-9133-00	2008	DLQ	36.93	60.20	1.48	0.00	0.00	0.00	98.61	Doesn't exist
050-900-250-9133-00	2009	DLQ	36.86	55.66	1.47	0.00	0.00	0.00	93.99	Doesn't exist

050-900-250-9133-00	2010	DLQ	54.08	75.17	2.16	0.00	0.00	0.00	131.41	Doesn't exist
050-900-250-9138-00	2004	DLQ	6.69	14.12	0.27	0.00	0.00	0.00	21.08	Doesn't exist
050-900-250-9138-00	2005	DLQ	50.23	99.96	2.01	0.00	0.00	0.00	152.20	Doesn't exist
050-900-250-9138-00	2006	DLQ	39.78	74.39	1.59	0.00	0.00	0.00	115.76	Doesn't exist
050-900-250-9139-00	2003	DLQ	669.98	1,494.06	26.80	0.00	0.00	0.00	2,190.84	Doesn't exist
050-900-250-9139-00	2004	DLQ	976.47	2,060.35	39.06	0.00	0.00	0.00	3,075.88	Doesn't exist
050-900-250-9139-00	2005	DLQ	342.73	682.03	13.71	0.00	0.00	0.00	1,038.47	Doesn't exist
050-900-250-9139-00	2006	DLQ	340.52	636.77	13.62	0.00	0.00	0.00	990.91	Doesn't exist
050-900-250-9139-00	2007	DLQ	342.61	599.57	13.70	0.00	0.00	0.00	955.88	Doesn't exist
050-900-250-9139-00	2008	DLQ	251.90	410.60	10.08	0.00	0.00	0.00	672.58	Doesn't exist
050-900-250-9139-00	2009	DLQ	251.38	379.58	10.06	0.00	0.00	0.00	641.02	Doesn't exist
050-900-250-9139-00	2010	DLQ	368.79	512.62	14.75	0.00	0.00	0.00	896.16	Doesn't exist
050-900-250-9139-00	2011	DLQ	372.16	472.64	14.89	0.00	0.00	0.00	859.69	Doesn't exist
050-900-250-9139-00	2012	DLQ	373.29	429.28	14.93	0.00	0.00	0.00	817.50	Doesn't exist
050-900-250-9139-00	2013	DLQ	374.05	385.27	14.96	0.00	0.00	0.00	774.28	Doesn't exist
050-900-250-9139-00	2014	DLQ	363.83	331.09	14.55	0.00	0.00	0.00	709.47	Doesn't exist
050-900-250-9139-00	2015	DLQ	379.12	299.50	15.16	0.00	0.00	0.00	693.78	Doesn't exist
050-900-250-9139-00	2016	DLQ	379.87	254.51	15.19	0.00	0.00	0.00	649.57	Doesn't exist
050-900-250-9139-00	2017	DLQ	390.10	214.56	15.60	0.00	0.00	0.00	620.26	Doesn't exist
050-900-250-9139-00	2018	DLQ	390.10	167.74	15.60	0.00	0.00	0.00	573.44	Doesn't exist
050-900-250-9139-00	2019	DLQ	388.96	120.58	15.56	0.00	0.00	0.00	525.10	Doesn't exist
050-900-250-9140-00	2002	DLQ	130.36	306.35	5.21	0.00	0.00	0.00	441.92	Doesn't exist
050-900-250-9140-00	2003	DLQ	129.05	287.78	5.16	0.00	0.00	0.00	421.99	Doesn't exist
050-900-250-9140-00	2004	DLQ	131.35	277.15	5.25	0.00	0.00	0.00	413.75	Doesn't exist
050-900-250-9141-00	2007	DLQ	87.67	153.42	3.51	0.00	0.00	0.00	244.60	Doesn't exist
050-900-250-9142-00	2002	DLQ	87.04	204.54	3.48	0.00	0.00	0.00	295.06	Doesn't exist
050-900-250-9143-00	2009	DLQ	100.54	151.82	4.02	0.00	0.00	0.00	256.38	Doesn't exist
050-900-250-9161-00	2003	DLQ	22.38	49.91	1.00	0.00	0.00	0.00	73.29	Doesn't exist
050-900-250-9163-00	2002	DLQ	87.04	204.54	3.48	0.00	0.00	0.00	295.06	Doesn't exist
050-900-250-9164-00	2002	DLQ	52.60	123.61	2.10	0.00	0.00	0.00	178.31	Doesn't exist
050-900-250-9164-00	2003	DLQ	7.42	16.55	1.00	0.00	0.00	0.00	24.97	Doesn't exist
050-900-250-9164-00	2004	DLQ	44.80	94.53	1.79	0.00	0.00	0.00	141.12	Doesn't exist
050-900-250-9164-00	2005	DLQ	54.82	109.09	2.19	0.00	0.00	0.00	166.10	Doesn't exist
050-900-250-9164-00	2006	DLQ	11.06	20.68	1.00	0.00	0.00	0.00	32.74	Doesn't exist
050-900-250-9174-00	2005	DLQ	137.08	272.79	5.48	0.00	0.00	0.00	415.35	Doesn't exist
050-900-250-9179-00	2005	DLQ	69.63	138.56	2.79	0.00	0.00	0.00	210.98	Doesn't exist
050-900-250-9179-00	2007	DLQ	312.11	546.19	12.48	0.00	0.00	0.00	870.78	Doesn't exist
050-900-250-9179-00	2008	DLQ	204.46	333.27	8.18	0.00	0.00	0.00	545.91	Doesn't exist
050-900-250-9179-00	2009	DLQ	298.30	450.43	11.93	0.00	0.00	0.00	760.66	Doesn't exist
050-900-250-9179-00	2010	DLQ	244.83	340.31	9.79	0.00	0.00	0.00	594.93	Doesn't exist
050-900-250-9179-00	2011	DLQ	441.65	560.90	17.67	0.00	0.00	0.00	1,020.22	Doesn't exist
050-900-250-9184-00	2003	DLQ	2.13	4.75	0.09	0.00	0.00	0.00	6.97	Doesn't exist

050-900-250-9193-00	2004	DLQ	13.11	27.66	1.00	0.00	0.00	0.00	41.77	Doesn't exist
050-900-250-9199-00	2013	DLQ	0.81	0.83	1.00	0.00	0.00	0.00	2.64	Doesn't exist
050-900-250-9211-00	2005	DLQ	31.94	63.56	1.28	0.00	0.00	0.00	96.78	Doesn't exist
050-900-250-9228-00	2010	DLQ	36.42	50.62	1.46	0.00	0.00	0.00	88.50	Doesn't exist
050-900-250-9228-00	2011	DLQ	39.67	50.38	1.59	0.00	0.00	0.00	91.64	Doesn't exist
050-900-250-9228-00	2012	DLQ	39.79	45.76	1.59	0.00	0.00	0.00	87.14	Doesn't exist
050-900-250-9228-00	2013	DLQ	39.87	41.07	1.59	0.00	0.00	0.00	82.53	Doesn't exist
050-900-250-9228-00	2014	DLQ	38.78	35.29	1.55	0.00	0.00	0.00	75.62	Doesn't exist
050-900-250-9228-00	2015	DLQ	40.40	31.92	1.62	0.00	0.00	0.00	73.94	Doesn't exist
050-900-250-9228-00	2016	DLQ	40.49	27.13	1.62	0.00	0.00	0.00	69.24	Doesn't exist
050-900-250-9228-00	2017	DLQ	41.57	22.86	1.66	0.00	0.00	0.00	66.09	Doesn't exist
050-900-250-9228-00	2018	DLQ	41.57	17.88	1.66	0.00	0.00	0.00	61.11	Doesn't exist
050-900-250-9232-00	2011	DLQ	248.10	315.09	9.92	0.00	0.00	0.00	573.11	Doesn't exist
050-900-250-9232-00	2012	DLQ	248.86	286.19	9.95	0.00	0.00	0.00	545.00	Doesn't exist
050-900-250-9243-00	2005	DLQ	56.79	113.01	2.27	0.00	0.00	0.00	172.07	Doesn't exist
050-900-250-9284-00	2007	DLQ	9.10	15.93	1.00	0.00	0.00	0.00	26.03	Doesn't exist
050-900-250-9293-00	2009	DLQ	4.56	6.89	1.00	0.00	0.00	0.00	12.45	Doesn't exist
050-900-250-9293-00	2010	DLQ	9.80	13.62	1.00	0.00	0.00	0.00	24.42	Doesn't exist
050-900-250-9293-00	2011	DLQ	9.88	12.55	1.00	0.00	0.00	0.00	23.43	Doesn't exist
050-900-250-9293-00	2012	DLQ	9.91	11.40	1.00	0.00	0.00	0.00	22.31	Doesn't exist
050-900-250-9298-00	2009	DLQ	52.67	79.53	2.11	0.00	0.00	0.00	134.31	Doesn't exist
050-900-250-9373-00	2009	DLQ	100.54	151.82	4.02	0.00	0.00	0.00	256.38	Doesn't exist
050-900-250-9373-00	2010	DLQ	147.50	205.03	5.90	0.00	0.00	0.00	358.43	Doesn't exist
050-900-250-9373-00	2011	DLQ	148.85	189.04	5.95	0.00	0.00	0.00	343.84	Doesn't exist
050-900-250-9373-00	2012	DLQ	149.30	171.70	5.97	0.00	0.00	0.00	326.97	Doesn't exist
050-900-250-9374-00	2009	DLQ	25.18	38.02	1.01	0.00	0.00	0.00	64.21	Doesn't exist
050-900-250-9374-00	2010	DLQ	54.08	75.17	2.16	0.00	0.00	0.00	131.41	Doesn't exist
050-900-250-9374-00	2012	DLQ	54.69	62.89	2.19	0.00	0.00	0.00	119.77	Doesn't exist
050-900-250-9397-00	2009	DLQ	834.67	1,260.35	33.39	0.00	0.00	0.00	2,128.41	Doesn't exist
050-900-250-9700-00	1989	DLQ	122.75	479.95	4.91	0.00	0.00	0.00	607.61	Doesn't exist
050-900-250-9750-00	1986	DLQ	152.44	650.92	6.10	0.00	0.00	0.00	809.46	Doesn't exist
050-900-250-9750-00	1987	DLQ	156.27	648.52	6.25	0.00	0.00	0.00	811.04	Doesn't exist
050-900-250-9930-00	1999	DLQ	17.90	48.51	1.00	0.00	0.00	0.00	67.41	Doesn't exist
050-900-250-9930-00	2000	DLQ	17.53	45.40	1.00	0.00	0.00	0.00	63.93	Doesn't exist
050-900-250-9930-00	2001	DLQ	17.53	43.30	1.00	0.00	0.00	0.00	61.83	Doesn't exist
050-900-250-9930-00	2003	DLQ	0.18	0.40	1.00	0.00	0.00	0.00	1.58	Doesn't exist
050-900-250-9930-00	2004	DLQ	0.14	0.30	1.00	0.00	0.00	0.00	1.44	Doesn't exist
050-900-250-9934-00	2005	DLQ	437.46	870.55	17.50	0.00	0.00	0.00	1,325.51	Doesn't exist
050-900-250-9940-00	2003	DLQ	82.10	183.08	3.28	0.00	0.00	0.00	268.46	Doesn't exist
050-900-250-9940-00	2004	DLQ	83.16	175.47	3.33	0.00	0.00	0.00	261.96	Doesn't exist
050-900-250-9940-00	2005	DLQ	86.81	172.75	3.47	0.00	0.00	0.00	263.03	Doesn't exist
050-900-250-9940-00	2006	DLQ	86.22	161.23	3.45	0.00	0.00	0.00	250.90	Doesn't exist

050-900-250-9940-00	2007	DLQ	86.77	151.85	3.47	0.00	0.00	0.00	242.09	Doesn't exist
050-900-250-9940-00	2008	DLQ	63.79	103.98	2.55	0.00	0.00	0.00	170.32	Doesn't exist
050-900-250-9940-00	2009	DLQ	63.66	96.13	2.55	0.00	0.00	0.00	162.34	Doesn't exist
050-900-251-0100-00	1987	DLQ	21.77	90.35	1.00	0.00	0.00	0.00	113.12	Doesn't exist
050-900-251-1000-00	2008	DLQ	446.74	728.19	17.87	0.00	0.00	0.00	1,192.80	Doesn't exist
050-900-251-1000-00	2009	DLQ	425.68	642.78	17.03	0.00	0.00	0.00	1,085.49	Doesn't exist
050-900-251-1000-00	2010	DLQ	595.00	827.05	23.80	0.00	0.00	0.00	1,445.85	Doesn't exist
050-900-251-1000-00	2011	DLQ	576.87	732.62	23.07	0.00	0.00	0.00	1,332.56	Doesn't exist
050-900-251-1000-00	2013	DLQ	549.14	565.61	21.97	0.00	0.00	0.00	1,136.72	Doesn't exist
050-900-251-1000-00	2017	DLQ	543.39	298.86	21.74	0.00	0.00	0.00	863.99	Doesn't exist
050-900-251-1000-00	2018	DLQ	540.47	232.40	21.62	0.00	0.00	0.00	794.49	Doesn't exist
050-900-251-1000-00	2019	DLQ	248.24	76.95	9.93	0.00	0.00	0.00	335.12	Doesn't exist
050-900-251-1000-00	2020	DLQ	530.75	100.84	21.23	0.00	0.00	0.00	652.82	Doesn't exist
050-900-251-1000-00	2021	DLQ	530.59	37.14	21.22	0.00	0.00	0.00	588.95	Doesn't exist
050-900-251-1150-00	1997	DLQ	1,404.89	4,144.43	56.20	0.00	0.00	0.00	5,605.52	Doesn't exist
050-900-251-1150-00	1998	DLQ	1,994.69	5,644.97	79.79	0.00	0.00	0.00	7,719.45	Doesn't exist
050-900-251-1150-00	1999	DLQ	1,811.67	4,909.63	72.47	0.00	0.00	0.00	6,793.77	Doesn't exist
050-900-251-1150-00	2000	DLQ	1,551.90	4,019.42	62.08	0.00	0.00	0.00	5,653.40	Doesn't exist
050-900-251-1150-00	2001	DLQ	1,162.17	2,870.56	46.49	0.00	0.00	0.00	4,079.22	Doesn't exist
050-900-251-1150-00	2002	DLQ	1,525.54	3,585.02	61.02	0.00	0.00	0.00	5,171.58	Doesn't exist
050-900-251-1150-00	2003	DLQ	1,115.13	2,486.74	44.61	0.00	0.00	0.00	3,646.48	Doesn't exist
050-900-251-1150-00	2004	DLQ	1,142.86	2,411.43	45.71	0.00	0.00	0.00	3,600.00	Doesn't exist
050-900-251-1650-00	2011	DLQ	69.44	88.19	2.78	0.00	0.00	0.00	160.41	Doesn't exist
050-900-251-1650-00	2012	DLQ	69.65	80.10	2.79	0.00	0.00	0.00	152.54	Doesn't exist
050-900-251-1700-00	1995	DLQ	116.95	373.07	4.68	0.00	0.00	0.00	494.70	Doesn't exist
050-900-251-1700-00	1998	DLQ	206.78	585.19	8.27	0.00	0.00	0.00	800.24	Doesn't exist
050-900-251-1750-00	1996	DLQ	629.67	1,933.09	25.19	0.00	0.00	0.00	2,587.95	Doesn't exist
050-900-251-1785-00	1999	DLQ	173.52	470.24	6.94	0.00	0.00	0.00	650.70	Doesn't exist
050-900-251-1930-00	1996	DLQ	629.85	1,933.64	25.19	0.00	0.00	0.00	2,588.68	Doesn't exist
050-900-251-1930-00	1997	DLQ	854.71	2,521.39	34.19	0.00	0.00	0.00	3,410.29	Doesn't exist
050-900-251-1950-00	2006	DLQ	352.10	658.43	14.08	0.00	0.00	0.00	1,024.61	Doesn't exist
050-900-251-2285-00	1993	DLQ	7.51	25.76	1.00	0.00	0.00	0.00	34.27	Doesn't exist
050-900-251-2285-00	1994	DLQ	10.54	34.89	1.00	0.00	0.00	0.00	46.43	Doesn't exist
050-900-251-2400-00	2003	DLQ	113.48	253.06	4.54	0.00	0.00	0.00	371.08	Doesn't exist
050-900-251-2400-00	2004	DLQ	773.43	1,631.94	30.94	0.00	0.00	0.00	2,436.31	Doesn't exist
050-900-251-2450-00	1995	DLQ	10.71	34.16	1.00	0.00	0.00	0.00	45.87	Doesn't exist
050-900-251-2550-00	2007	DLQ	150.75	263.81	6.03	0.00	0.00	0.00	420.59	Doesn't exist
050-900-251-2750-00	1998	DLQ	123.80	350.35	4.95	0.00	0.00	0.00	479.10	Doesn't exist
050-900-251-4350-00	1991	DLQ	684.06	2,510.50	27.36	0.00	0.00	0.00	3,221.92	Doesn't exist
050-900-251-4400-00	1988	DLQ	630.70	2,541.72	25.23	0.00	0.00	0.00	3,197.65	Doesn't exist
050-900-251-4400-00	1989	DLQ	695.69	2,720.15	27.83	0.00	0.00	0.00	3,443.67	Doesn't exist
050-900-251-4400-00	1990	DLQ	727.01	2,755.37	29.08	0.00	0.00	0.00	3,511.46	Doesn't exist

050-900-251-4505-00	1990	DLQ	585.07	2,217.42	23.40	0.00	0.00	0.00	2,825.89	Doesn't exist
050-900-251-4505-00	1991	DLQ	534.33	1,960.99	21.37	0.00	0.00	0.00	2,516.69	Doesn't exist
050-900-251-4505-00	1992	DLQ	459.53	1,631.33	18.38	0.00	0.00	0.00	2,109.24	Doesn't exist
050-900-251-4515-00	2001	DLQ	133.75	330.36	5.35	0.00	0.00	0.00	469.46	Doesn't exist
050-900-251-4526-00	2002	DLQ	110.01	258.52	4.40	0.00	0.00	0.00	372.93	Doesn't exist
050-900-251-4531-00	2002	DLQ	6.66	15.65	0.27	0.00	0.00	0.00	22.58	Doesn't exist
050-900-251-4531-00	2003	DLQ	93.41	208.30	3.74	0.00	0.00	0.00	305.45	Doesn't exist
050-900-251-4531-00	2004	DLQ	109.45	230.94	4.38	0.00	0.00	0.00	344.77	Doesn't exist
050-900-251-4700-00	1987	DLQ	78.27	324.82	3.13	0.00	0.00	0.00	406.22	Doesn't exist
050-900-251-4700-00	1988	DLQ	220.74	889.58	8.83	0.00	0.00	0.00	1,119.15	Doesn't exist
050-900-251-4700-00	1989	DLQ	153.53	600.30	6.14	0.00	0.00	0.00	759.97	Doesn't exist
050-900-251-5000-00	2003	DLQ	513.12	1,144.26	20.52	0.00	0.00	0.00	1,677.90	Doesn't exist
050-900-251-5000-00	2004	DLQ	525.45	1,108.70	21.02	0.00	0.00	0.00	1,655.17	Doesn't exist
050-900-251-5000-00	2005	DLQ	548.43	1,091.38	21.94	0.00	0.00	0.00	1,661.75	Doesn't exist
050-900-251-5000-00	2006	DLQ	434.23	812.01	17.37	0.00	0.00	0.00	1,263.61	Doesn't exist
050-900-251-5000-00	2007	DLQ	548.21	959.37	21.93	0.00	0.00	0.00	1,529.51	Doesn't exist
050-900-251-5000-00	2008	DLQ	1,535.08	2,502.18	61.40	0.00	0.00	0.00	4,098.66	Doesn't exist
050-900-251-5000-00	2009	DLQ	1,441.42	2,176.54	57.66	0.00	0.00	0.00	3,675.62	Doesn't exist
050-900-251-5000-00	2010	DLQ	1,971.90	2,740.94	78.88	0.00	0.00	0.00	4,791.72	Doesn't exist
050-900-251-5000-00	2011	DLQ	1,911.49	2,427.59	76.46	0.00	0.00	0.00	4,415.54	Doesn't exist
050-900-251-5000-00	2012	DLQ	1,615.62	1,857.96	64.62	0.00	0.00	0.00	3,538.20	Doesn't exist
050-900-251-5000-00	2013	DLQ	1,607.83	1,656.06	64.31	0.00	0.00	0.00	3,338.20	Doesn't exist
050-900-251-5000-01	1985	DLQ	1,361.36	5,976.37	54.45	0.00	0.00	0.00	7,392.18	Doesn't exist
050-900-251-5000-01	1986	DLQ	1,403.62	5,993.46	56.14	0.00	0.00	0.00	7,453.22	Doesn't exist
050-900-251-5000-01	1987	DLQ	1,145.56	4,754.07	45.82	0.00	0.00	0.00	5,945.45	Doesn't exist
050-900-251-5000-01	1988	DLQ	1,185.71	4,778.41	47.43	0.00	0.00	0.00	6,011.55	Doesn't exist
050-900-251-5000-01	1989	DLQ	179.89	703.37	7.20	0.00	0.00	0.00	890.46	Doesn't exist
050-900-251-5325-00	1996	DLQ	76.51	234.89	3.06	0.00	0.00	0.00	314.46	Doesn't exist
050-900-251-5325-00	1998	DLQ	77.78	220.12	3.11	0.00	0.00	0.00	301.01	Doesn't exist
050-900-251-5325-00	1999	DLQ	77.51	210.05	3.10	0.00	0.00	0.00	290.66	Doesn't exist
050-900-251-5325-00	2000	DLQ	112.90	292.41	4.52	0.00	0.00	0.00	409.83	Doesn't exist
050-900-251-5325-00	2001	DLQ	112.83	278.69	4.51	0.00	0.00	0.00	396.03	Doesn't exist
050-900-251-5325-00	2002	DLQ	117.31	275.68	4.69	0.00	0.00	0.00	397.68	Doesn't exist
050-900-251-5325-00	2003	DLQ	146.13	325.87	5.85	0.00	0.00	0.00	477.85	Doesn't exist
050-900-251-5325-00	2004	DLQ	127.00	267.97	5.08	0.00	0.00	0.00	400.05	Doesn't exist
050-900-251-5325-00	2005	DLQ	155.36	309.17	6.21	0.00	0.00	0.00	470.74	Doesn't exist
050-900-251-5325-00	2006	DLQ	154.33	288.60	6.17	0.00	0.00	0.00	449.10	Doesn't exist
050-900-251-5325-00	2007	DLQ	155.29	271.76	6.21	0.00	0.00	0.00	433.26	Doesn't exist
050-900-251-5325-00	2008	DLQ	114.16	186.08	4.57	0.00	0.00	0.00	304.81	Doesn't exist
050-900-251-5325-00	2009	DLQ	77.85	117.55	3.11	0.00	0.00	0.00	198.51	Doesn't exist
050-900-251-5700-00	1985	DLQ	343.44	1,507.70	13.74	0.00	0.00	0.00	1,864.88	Doesn't exist
050-900-251-5700-00	1986	DLQ	354.09	1,511.96	14.16	0.00	0.00	0.00	1,880.21	Doesn't exist

050-900-251-5700-00	1987	DLQ	362.99	1,506.41	14.52	0.00	0.00	0.00	1,883.92	Doesn't exist
050-900-251-5700-00	1988	DLQ	375.71	1,514.11	15.03	0.00	0.00	0.00	1,904.85	Doesn't exist
050-900-251-5700-00	1989	DLQ	414.44	1,620.46	16.58	0.00	0.00	0.00	2,051.48	Doesn't exist
050-900-251-5700-00	1990	DLQ	433.09	1,641.41	17.32	0.00	0.00	0.00	2,091.82	Doesn't exist
050-900-251-5700-00	1991	DLQ	427.66	1,569.51	17.11	0.00	0.00	0.00	2,014.28	Doesn't exist
050-900-251-5700-00	1992	DLQ	431.10	1,530.41	17.24	0.00	0.00	0.00	1,978.75	Doesn't exist
050-900-251-5700-00	1993	DLQ	272.12	933.37	10.88	0.00	0.00	0.00	1,216.37	Doesn't exist
050-900-251-5700-00	1994	DLQ	347.81	1,151.25	13.91	0.00	0.00	0.00	1,512.97	Doesn't exist
050-900-251-5700-00	1995	DLQ	350.57	1,118.32	14.02	0.00	0.00	0.00	1,482.91	Doesn't exist
050-900-251-5700-00	1996	DLQ	352.25	1,081.41	14.09	0.00	0.00	0.00	1,447.75	Doesn't exist
050-900-251-6775-00	1989	DLQ	163.00	637.33	6.52	0.00	0.00	0.00	806.85	Doesn't exist
050-900-251-6775-00	1990	DLQ	110.12	417.35	4.40	0.00	0.00	0.00	531.87	Doesn't exist
050-900-251-6775-00	1991	DLQ	107.98	396.29	4.32	0.00	0.00	0.00	508.59	Doesn't exist
050-900-251-6775-00	1992	DLQ	169.56	601.94	6.78	0.00	0.00	0.00	778.28	Doesn't exist
050-900-251-6775-00	1994	DLQ	136.89	453.11	5.48	0.00	0.00	0.00	595.48	Doesn't exist
050-900-251-7900-00	1997	DLQ	13.99	41.27	1.00	0.00	0.00	0.00	56.26	Doesn't exist
050-900-251-7900-00	1998	DLQ	29.44	83.32	1.18	0.00	0.00	0.00	113.94	Doesn't exist
050-900-251-7900-00	1999	DLQ	39.09	105.93	1.56	0.00	0.00	0.00	146.58	Doesn't exist
050-900-251-7900-00	2000	DLQ	38.24	99.04	1.53	0.00	0.00	0.00	138.81	Doesn't exist
050-900-251-8610-00	2002	DLQ	9.57	22.49	1.00	0.00	0.00	0.00	33.06	Doesn't exist
050-900-251-8900-00	1998	DLQ	86.31	244.26	3.45	0.00	0.00	0.00	334.02	Doesn't exist
050-900-251-8900-00	1999	DLQ	71.85	194.71	2.87	0.00	0.00	0.00	269.43	Doesn't exist
050-900-251-9200-00	1998	DLQ	713.31	2,018.67	28.53	0.00	0.00	0.00	2,760.51	Doesn't exist
050-900-251-9200-00	1999	DLQ	711.84	1,929.09	28.47	0.00	0.00	0.00	2,669.40	Doesn't exist
050-900-251-9600-00	2002	DLQ	1,273.47	2,992.65	50.94	0.00	0.00	0.00	4,317.06	Doesn't exist
050-900-251-9600-00	2003	DLQ	156.85	349.78	6.27	0.00	0.00	0.00	512.90	Doesn't exist
050-900-251-9700-00	2013	DLQ	1,007.55	1,037.78	40.30	0.00	0.00	0.00	2,085.63	Doesn't exist
050-900-251-9700-00	2014	DLQ	980.01	891.81	39.20	0.00	0.00	0.00	1,911.02	Doesn't exist
050-900-251-9700-00	2015	DLQ	1,021.22	806.76	40.85	0.00	0.00	0.00	1,868.83	Doesn't exist
050-900-252-0005-00	2018	DLQ	207.35	89.16	8.29	0.00	0.00	0.00	304.80	Doesn't exist
050-900-252-0005-00	2019	DLQ	189.69	58.80	7.59	0.00	0.00	0.00	256.08	Doesn't exist
050-900-252-0005-00	2020	DLQ	178.18	33.85	7.13	0.00	0.00	0.00	219.16	Doesn't exist
050-900-252-0069-00	2021	DLQ	166.95	116.9	6.68	0.00	0.00	0.00	185.32	Doesn't exist
050-900-252-0069-00	2012	DLQ	5.59	6.43	1.00	0.00	0.00	0.00	13.02	Doesn't exist
050-900-252-0043-00	2013	DLQ	4.96	5.11	1.00	0.00	0.00	0.00	11.07	Doesn't exist
050-900-252-0069-00	2013	DLQ	5.03	5.18	1.00	0.00	0.00	0.00	11.21	Doesn't exist
050-900-252-0043-00	2014	DLQ	9.66	8.79	1.00	0.00	0.00	0.00	19.45	Doesn't exist
050-900-252-0069-00	2015	DLQ	8.78	6.94	1.00	0.00	0.00	0.00	16.72	Doesn't exist
050-900-252-0069-00	2016	DLQ	3.42	2.29	1.00	0.00	0.00	0.00	6.71	Doesn't exist
050-900-3350-0200-00	2008	DLQ	62.07	101.17	2.48	0.00	0.00	0.00	165.72	Doesn't exist
050-900-3350-0200-00	2009	DLQ	62.07	93.73	2.48	0.00	0.00	0.00	158.28	Doesn't exist
050-900-3350-0200-00	2009	DLQ	2,860.39	4,319.19	114.42	0.00	0.00	0.00	7,294.00	Doesn't exist

050-900-350-1100-00	2006	DLQ	58,012.62	108,483.60	2,320.50	0.00	0.00	0.00	168,816.72	Doesn't exist
050-900-350-1100-00	2007	DLQ	41,030.76	71,803.83	1,641.23	0.00	0.00	0.00	114,475.82	Doesn't exist
050-900-350-9000-00	1995	DLQ	4,736.33	15,108.89	189.45	0.00	0.00	0.00	20,034.67	Doesn't exist
050-900-350-9000-00	1996	DLQ	10,892.91	33,441.23	435.72	0.00	0.00	0.00	44,769.86	Doesn't exist
050-900-350-9000-00	1997	DLQ	9,846.37	29,046.79	393.85	0.00	0.00	0.00	39,287.01	Doesn't exist
050-900-350-9000-00	1998	DLQ	8,209.36	23,232.49	328.37	0.00	0.00	0.00	31,770.22	Doesn't exist
050-999-351-1600-00	2008	DLQ	637.41	1,038.98	25.50	0.00	0.00	0.00	1,701.89	Doesn't exist
050-999-351-1800-00	2009	DLQ	118.38	178.75	4.74	0.00	0.00	0.00	301.87	Doesn't exist
050-999-351-1900-00	2009	DLQ	419.47	633.40	16.78	0.00	0.00	0.00	1,069.65	Doesn't exist
Total for business that don't exist now			257,237.95	569,600.21	10,312.19	0.00	0.00	0.00	837,150.35	
050-900-250-4500-00	1985	DLQ	639.08	2,805.56	25.56	0.00	0.00	0.00	3,470.20	D & Rainbow Laundry
050-900-250-4600-00	1987	DLQ	227.66	944.79	9.11	0.00	0.00	0.00	1,181.56	D & Rainbow Laundry
050-900-250-4600-00	1988	DLQ	235.63	949.59	9.43	0.00	0.00	0.00	1,194.65	D & Rainbow Laundry
050-900-250-4600-00	1989	DLQ	259.89	1,016.17	10.40	0.00	0.00	0.00	1,286.46	D & Rainbow Laundry
050-900-250-4600-00	1990	DLQ	271.58	1,029.29	10.86	0.00	0.00	0.00	1,311.73	D & Rainbow Laundry
050-900-250-4600-00	1992	DLQ	155.10	550.61	6.20	0.00	0.00	0.00	711.91	D & Rainbow Laundry
050-900-250-4600-00	1993	DLQ	155.12	532.06	6.20	0.00	0.00	0.00	693.38	D & Rainbow Laundry
050-900-250-4600-00	1994	DLQ	125.30	414.74	5.01	0.00	0.00	0.00	545.05	D & Rainbow Laundry
050-900-250-4600-00	1995	DLQ	126.28	402.83	5.05	0.00	0.00	0.00	534.16	D & Rainbow Laundry
050-900-250-4600-00	1996	DLQ	126.87	389.49	5.07	0.00	0.00	0.00	521.43	D & Rainbow Laundry
050-900-250-4600-00	1997	DLQ	128.35	378.63	5.13	0.00	0.00	0.00	512.11	D & Rainbow Laundry
050-900-250-4600-00	1998	DLQ	128.28	363.03	5.13	0.00	0.00	0.00	496.44	D & Rainbow Laundry
050-900-250-4600-00	1999	DLQ	128.01	346.91	5.12	0.00	0.00	0.00	480.04	D & Rainbow Laundry
050-900-250-4600-00	2000	DLQ	125.48	324.99	5.02	0.00	0.00	0.00	455.49	D & Rainbow Laundry
050-900-250-4600-00	2001	DLQ	125.39	309.71	5.02	0.00	0.00	0.00	440.12	D & Rainbow Laundry
050-900-250-4600-00	2002	DLQ	130.36	306.35	5.21	0.00	0.00	0.00	441.92	D & Rainbow Laundry
050-900-250-4600-00	2003	DLQ	129.05	287.78	5.16	0.00	0.00	0.00	421.99	D & Rainbow Laundry
050-900-250-4600-00	2004	DLQ	100.46	211.97	4.02	0.00	0.00	0.00	316.45	D & Rainbow Laundry
050-900-250-4600-00	2005	DLQ	137.08	272.79	5.48	0.00	0.00	0.00	415.35	D & Rainbow Laundry
050-900-250-4600-00	2006	DLQ	136.18	254.66	5.45	0.00	0.00	0.00	396.29	D & Rainbow Laundry
050-900-250-4600-00	2007	DLQ	137.03	239.80	5.48	0.00	0.00	0.00	382.31	D & Rainbow Laundry
050-900-250-4600-00	2008	DLQ	100.75	164.22	4.03	0.00	0.00	0.00	269.00	D & Rainbow Laundry
050-900-250-4600-00	2009	DLQ	100.54	151.82	4.02	0.00	0.00	0.00	256.38	D & Rainbow Laundry
050-900-250-4600-00	2010	DLQ	147.50	205.03	5.90	0.00	0.00	0.00	358.43	D & Rainbow Laundry
050-900-250-4600-00	1998	DLQ	3,191.70	9,032.51	127.67	0.00	0.00	0.00	12,351.88	DTE Energy Company
050-900-550-0100-00	1999	DLQ	2,945.37	7,981.95	117.81	0.00	0.00	0.00	11,045.13	DTE Energy Company
050-900-550-2000-00	1999	DLQ	14,083.70	38,166.83	563.35	0.00	0.00	0.00	52,813.88	DTE Energy Company
050-900-252-0080-00	2012	DLQ	165.42	190.23	6.62	0.00	0.00	0.00	362.27	Emterra Environmental USA Corp
050-900-250-5400-00	2002	DLQ	130.36	306.35	5.21	0.00	0.00	0.00	441.92	Gordon Food Service, Inc.

050-900-250-5400-00	2003	DLQ	16.96	37.82	1.00	0.00	0.00	0.00	55.78	Gordon Food Service, Inc.
050-900-250-5400-00	2004	DLQ	131.35	277.15	5.25	0.00	0.00	0.00	413.75	Gordon Food Service, Inc.
050-900-250-5400-00	2005	DLQ	137.08	272.79	5.48	0.00	0.00	0.00	415.35	Gordon Food Service, Inc.
050-900-250-9000-00	2006	DLQ	75.95	142.03	3.04	0.00	0.00	0.00	221.02	Nucco2 Supply LLC
050-900-251-1600-00	1999	DLQ	179.10	485.36	7.16	0.00	0.00	0.00	671.62	Oasis Tavern
050-900-250-9212-00	2004	DLQ	131.35	277.15	5.25	0.00	0.00	0.00	413.75	P J Obriens
050-900-250-9212-00	2005	DLQ	137.08	272.79	5.48	0.00	0.00	0.00	415.35	P J Obriens
050-900-250-9212-00	2006	DLQ	136.18	254.66	5.45	0.00	0.00	0.00	396.29	P J Obriens
050-900-250-9212-00	2007	DLQ	137.03	239.80	5.48	0.00	0.00	0.00	382.31	P J Obriens
050-900-250-9212-00	2008	DLQ	100.75	164.22	4.03	0.00	0.00	0.00	269.00	P J Obriens
050-900-250-9212-00	2009	DLQ	100.54	151.82	4.02	0.00	0.00	0.00	256.38	P J Obriens
050-900-250-9212-00	2010	DLQ	147.50	205.03	5.90	0.00	0.00	0.00	358.43	P J Obriens
050-900-250-9212-00	2011	DLQ	148.85	189.04	5.95	0.00	0.00	0.00	343.84	P J Obriens
050-900-250-9212-00	2012	DLQ	149.30	171.70	5.97	0.00	0.00	0.00	326.97	P J Obriens
050-900-250-9212-00	2013	DLQ	149.61	154.10	5.98	0.00	0.00	0.00	309.69	P J Obriens
050-900-250-9212-00	2014	DLQ	145.52	132.42	5.82	0.00	0.00	0.00	283.76	P J Obriens
050-900-250-9200-00	1997	DLQ	19.31	56.96	0.77	0.00	0.00	0.00	77.04	Richards TV & Appliance Inc
050-900-250-6060-00	2001	DLQ	756.63	1,868.88	30.27	0.00	0.00	0.00	2,655.78	SRS Pharmacy Systems, Inc.
050-900-251-9800-00	1999	DLQ	119.53	323.93	4.78	0.00	0.00	0.00	448.24	State Street Fitness, LLC
050-900-251-9800-00	2013	DLQ	531.37	547.31	21.25	0.00	0.00	0.00	1,099.93	State Street Fitness, LLC
050-900-250-0700-02	2014	DLQ	712.81	648.66	28.51	0.00	0.00	0.00	1,389.98	Strand Theatre
050-900-252-0021-00	2011	DLQ	0.82	1.04	1.00	0.00	0.00	0.00	2.86	Transaction Network Services, Inc.
050-900-250-6600-00	2010	DLQ	147.50	205.03	5.90	0.00	0.00	0.00	358.43	Tubbys Spa & Pool
050-900-250-6600-00	2011	DLQ	148.85	189.04	5.95	0.00	0.00	0.00	343.84	Tubbys Spa & Pool
050-900-250-6600-00	2012	DLQ	149.30	171.70	5.97	0.00	0.00	0.00	326.97	Tubbys Spa & Pool
050-900-250-6600-00	2013	DLQ	149.61	154.10	5.98	0.00	0.00	0.00	309.69	Tubbys Spa & Pool
050-900-250-6600-00	2014	DLQ	145.52	132.42	5.82	0.00	0.00	0.00	283.76	Tubbys Spa & Pool
050-900-250-6600-00	2000	DLQ	150.99	391.06	6.04	0.00	0.00	0.00	548.09	Tuscola Co Advertiser
050-900-250-1500-00	1995	DLQ	344.67	1,099.50	13.79	0.00	0.00	0.00	1,457.96	Tuscola County Farm Bureau
Total			29,994.58	77,748.20	1,201.01	0.00	0.00	0.00	108,943.79	
Total determined uncollectible			287,732.53	647,348.41	11,513.20	0.00	0.00	0.00	946,094.14	
										Country Carriage
050-900-250-6900-00	2021	DLQ	259.56	18.17	10.38	0.00	0.00	0.00	288.11	Country Carriage
050-900-250-9212-00	2015	DLQ	151.64	119.80	6.07	0.00	0.00	0.00	277.51	P J Obriens
050-900-250-9212-00	2016	DLQ	151.94	101.80	6.08	0.00	0.00	0.00	259.82	P J Obriens
050-900-250-9212-00	2017	DLQ	156.03	85.82	6.24	0.00	0.00	0.00	248.09	P J Obriens
050-900-250-9212-00	2018	DLQ	156.03	67.09	6.24	0.00	0.00	0.00	229.36	P J Obriens
050-900-251-9212-00	2019	DLQ	155.58	48.23	6.22	0.00	0.00	0.00	210.03	P J Obriens
050-900-250-9212-00	2020	DLQ	155.73	29.59	6.23	0.00	0.00	0.00	191.55	P J Obriens
050-900-250-9212-00	2021	DLQ	155.73	10.90	6.23	0.00	0.00	0.00	172.86	P J Obriens

2008 050 PERS	15		4,426.94	7,215.92	177.09	0.00	0.00	0.00	111,819.95
2009 050 PERS	22		8,140.58	12,292.29	326.46	0.00	0.00	0.00	20,759.33
2010 050 PERS	16		6,570.40	9,132.87	263.42	0.00	0.00	0.00	15,966.69
2011 050 PERS	16		6,786.49	8,618.84	273.02	0.00	0.00	0.00	15,678.35
2012 050 PERS	18		5,751.92	6,614.72	231.44	0.00	0.00	0.00	12,598.08
2013 050 PERS	16		6,448.00	6,641.44	260.46	0.00	0.00	0.00	13,349.90
2014 050 PERS	10		4,108.26	3,738.53	164.94	0.00	0.00	0.00	8,011.73
2015 050 PERS	9		4,490.58	3,547.57	180.28	0.00	0.00	0.00	8,218.43
2016 050 PERS	7		2,426.88	1,626.01	97.94	0.00	0.00	0.00	4,150.83
2017 050 PERS	5		1,287.12	707.92	51.48	0.00	0.00	0.00	2,046.52
2018 050 PERS	8		2,307.13	992.06	92.78	0.00	0.00	0.00	3,391.97
2019 050 PERS	7		1,913.79	593.27	77.06	0.00	0.00	0.00	2,584.12
2020 050 PERS	6		1,759.40	334.28	70.89	0.00	0.00	0.00	2,164.57
2021 050 PERS	6		1,957.77	137.04	78.31	0.00	0.00	0.00	2,173.12
DLQ PARCEL COUNT:	418		293,668.01	649,873.57	11,770.63	0.00	0.00	0.00	955,312.21

CITY OF CARO

INTERIM CITY MANAGER
LAUREN AMELLAL
CITY CLERK
RITA PAPP
CITY TREASURER
MICHELE PERRY
CITY ATTORNEY
LAURA GENOVICH

317 South State Street
Caro MI 48723
Phone 989-673-2226
Fax 989-673-7310
Website www.carocity.net

MAYOR
KAREN SNIDER
CITY COUNCIL
EMILY CAMPBELL
BOB ESCHENBACHER
DON HALL
PAMELA ISELER
CHARLOTTE KISH
JILL WHITE

TO: Mayor Snider and Caro City Council
FROM: Jana Brown, Deputy Clerk
SUBJECT: Snow Removal
DATE: November 17, 201

FOR THE AGENDA OF: November 21, 2022

BACKGROUND

The Department of Public Works, in past winter seasons, has contracted snow removal in the downtown area. Specifically, the removal and proper disposal of snow in targeted parking lots in the downtown district on an as needed basis.

The DDA has agreed to share the cost with the city for the snow removal at 50% of the bill with any reimbursement from the State of Michigan to be paid back at the same rate.

RECOMMENDATION

Council approves the agreement by the DDA to pay 50% of the cost of snow removal and disposal in the downtown area on an as needed basis.

Memorandum

TO: City Council

From: Lauren M. Amellal; Interim City Manager/Director of Development

Date: November 17th, 2022

RE: SPARK GRANT FUNDING

I recently attended a webinar regarding the NEW SPARK GRANT program with City Treasurer, Michele Perry. Upon completion we took the necessary steps to create accounts for the pre application process. Upon completion of those steps, we were made aware of the need for a resolution to be passed for the 5 Year Parks & Recreation Plan. The Council has made the required resolution.

Following the initial steps, I discussed the grant with Parks & Recreation Chairman, Sean Smith. After reviewing the grant details, we found it to be a good fit for the City of Caro Parks and Recreation department. The Parks and Recreation Committee has been working to ensure the Park Plan is a living document by creating a timeline for the recommended projects which are data driven and follow the over all timeline of the projects outlined in the plan. I presented the SPARK GRANT Program to the Parks and Recreation committee at the November meeting. The committee moved to recommend to council that the application process begin with the additional support of a Parks and Recreation subcommittee.

Additionally, the City of Caro Council has moved to support the use of funds to begin the renovation process of the Mertz Road building and create a permanent Park and Recreation facility. This aligns well with both the timing of and the objectives of the SPARK GRANT. The initial application is due in mid-December, and the committee will meet to provide input and assist with the completion of the application prior to approval of Council and submittal. The grant does not require a match and covers costs for project planning as of October 1st, 2022. Design and planning is necessary to complete the process.

Recommendation:

I recommend the City Council move to accept the recommendation of the Parks & Recreation Committee and support the Spark Grant Application process to begin immediately.

Memorandum

TO: City Council

From: Lauren M. Amellal; Interim City Manager/Director of Development

Date: November 17th, 2022

RE: City Hall Municipal Parking Lot Engineering Proposal

The City of Caro was presented with several previously designed preliminary plans for the municipal parking lot to be constructed adjacent to the City Hall Municipal Building located at 317 South State Street, Caro, MI 48723 at the November 9th Council meeting. At that time the Council moved to request a Design Engineering Services Proposal from Rowe Engineering. Attached you will find the full agreement for services and proposal.

This project has been budgeted for the 2022 fiscal year. The preliminary design plan was created prior to the purchase and demolition of the structures previously adjacent to the City Hall Municipal Building. Since those conceptual designs, the City has made significant progress with this project, including the purchase of the land, the demolition of the structures, and the topographical study. Additionally, the City of Caro Planning Commission and the City Council have made suggestions for features related to the design to Rowe Engineering in public meetings.

Additional design features may be added during the design review process, as the preliminary plans were created as a visual aide in the exploration process of potential development. Standard bid procedures will be followed as it relates to the construction and further development of the site.

Recommendation:

It is the recommendation of the Director of Development, and Interim City Manager that the City Council review the contract fully. If upon review the agreement is found to be acceptable, move to support Rowe Engineering in the creation of the Design Engineering Service as outlined in the Proposal.



November 16, 2022

Ms. Lauren Amellal, Interim City Manager
City of Caro
317 S State Street
Caro, MI 48723

RE: Proposed City Hall Parking Lot Project
Design Engineering Services Proposal

Dear Ms. Amellal:

ROWE Professional Services Company is pleased to submit this proposal for the above-referenced project.

The proposed project consists of constructing a new municipal parking lot on three vacant lots adjacent to City Hall.

Per your request and our discussion, ROWE proposes the following scope of services:

Preliminary Plan Preparation –

- Attend a kickoff meeting with the City.
- ROWE will utilize the previously completed base plan and conceptual plan B to develop a preliminary plan.
- Preliminary design of site features such as parking lot layout, sidewalks, drive openings, fences, site lighting locations, site utilities, landscaped areas, parking lot signage, etc. will be added to the plan.
- Preliminary design of site drainage will also be added to the plan.
- Meet with City to review preliminary design.

Construction Plan Preparation –

- ROWE will utilize the preliminary site plan and feedback obtained from City to prepare a construction plan set.
- The construction plans will include a Cover Sheet, Legend Sheet, Note Sheet, Detail Sheet(s), Site Plan Sheet, Grading and Storm Water Management Sheet, Site Lighting Sheet, and a Basic Landscape Sheet for greenbelt areas.
- Plans will be submitted to the City for final review and comment. A Site Plan will also be presented to the City Planning Commission.
- Develop proposed quantities and pay items to complete the proposed work.
- Approved construction plans will be included as part of the Bidding Documents.

Lapeer, MI: 128 N. Saginaw Street, 48446 | Phone: (810) 664-9411

Civil Engineering | Surveying | Landscape Architecture | Aerial Imagery/Mapping | Planning

Flint, MI (HQ) | Lapeer, MI | Farmington Hills, MI | Kentwood, MI | Mt. Pleasant, MI | Grayling, MI | Myrtle Beach, SC | www.rowepsc.com

Preparation of Bidding Documents –

- Prepare a bid package consisting of construction plans, technical specifications, full contract documents, and a cost opinion of construction.
- Advertise the project at local plan rooms and coordinate with City staff to advertise in newspaper if desired.
- Respond to questions which arise during the bidding period.
- Assist the City with taking bids, evaluate the bids received, review references, and provide a recommendation of award.

Meetings –

- Up to three (3) meetings with Owner to discuss project including kickoff meeting.
- Preparation for and attendance at up to one (1) Planning Commission meeting to present the project.
- Attend bid opening meeting.
- Additional meetings, if needed and requested, will be invoiced as additional services.

Schedule –

ROWE is prepared to begin work on this project once we have written authorization to proceed. A formal schedule with a target bidding date of February 2023 will be developed for the kickoff meeting with the City.

Proposed Clarifications –

1. All permit fees, meeting fees, plan review fees, etc. (if any) will be the responsibility of the City.
2. There are no wetlands or floodplain concerns apparent with this project and therefore no delineation or determination of such is included.
3. City will not require an impact assessment including a traffic study and therefore a study is not included.
4. No offsite improvements will be required, including existing street or street drainage.
5. New entry door into existing building will be designed by others and constructed ahead of this project.
6. Scope of services is based on assumed electric supply for site lighting being available from existing building and therefore design of a new electric service is not included.
7. It does not appear that a Soil Erosion Control Permit will be required for this project.
8. Construction observation, administration, or staking is not included with this proposal. A construction services proposal can be provided once a contractor is selected, and a construction schedule is submitted.

COMPENSATION:

ROWE proposes to provide Design Engineering Services as outlined above for a Lump Sum fee of \$27,200. This fee includes \$3,900 for an Electrical Engineering Consultant to design the site lighting.

Milestone Breakouts of Proposed Services:

• Preliminary Plan Preparation	\$ 6,600.00
• Construction Plan Preparation	\$11,800.00
• Stormwater Management Plan	\$ 2,200.00
• Preparation of Bidding Documents	\$ 5,100.00
• Meeting attendance and correspondence	\$ 1,500.00

If Stormwater Management is determined to be not necessary by the City DPW after their review of the existing street storm sewer capacity, the proposed Construction Plan Preparation fee will be adjusted accordingly.

The proposed fees are inclusive of all costs as ROWE does not invoice separately for travel, mileage, per diem, reproductions, etc.

ROWE will invoice the City monthly based upon the work completed to date. Invoices shall be due and payable within thirty (30) days of each progress billing.

ROWE appreciates the opportunity to continue assisting the City of Caro with this project.

If you have any questions or concerns, please contact me at (810) 664-9411.

Sincerely,
ROWE Professional Services Company

Mike Carpenter Digitally signed by Mike Carpenter
Date: 2022.11.16 17:20:53 -05'00'

Michael C. Carpenter
Project Administrator

Attachment: Contract for Engineering Services

r:\projects\22\0097\docs\proposal and contract\design eng proposal\design eng services proposal.docx

Contract for Engineering Services
City Hall Parking Lot Project
City of Caro, MI

THIS AGREEMENT, entered into this _____ day of _____, by and between the City of Caro hereinafter referred to as the "OWNER", and ROWE Professional Services Company, hereinafter referred to as the "ENGINEER".

WITNESSETH, that whereas it is the intent of the Owner to complete the following, hereinafter called the "PROJECT": Design Engineering for a new municipal parking lot adjacent to City Hall.

NOW, THEREFORE, the OWNER and the ENGINEER, in consideration of the mutual covenants hereinafter set forth, agree as follows:

SECTION 1 – BASIC SERVICES OF THE ENGINEER

A. General:

1. The Engineer agrees to perform professional services in connection with the Project as hereinafter stated.
2. The Engineer will serve as the Owner's professional representative for the project, and will give consultation and advice to the Owner during the performance of the Engineer's services.

B. Scope of Service:

After written authorization to proceed with the project, the Engineer will execute the work plan described in the Engineer's Proposal, dated November 16, 2022.

SECTION 2 – ADDITIONAL SERVICES OF THE ENGINEER

A. General:

If authorized in writing by the Owner, the Engineer will finish or obtain from others additional services of the following types which will be paid for by the Owner as indicated in Paragraph 5.B.

1. Additional services due to significant changes in general scope of the Project or its design.
2. Additional services in connection with the Project, not otherwise provided for in this agreement, subject to prior approval of the Owner.

SECTION 3 – THE OWNER'S RESPONSIBILITIES

1. Provide full information as to its requirements for the Project.
2. Assist the Engineer by placing at the Engineer's disposal all available information pertinent to the site of the Project, including previous reports and any other data relative to design and construction of the Project.
3. Provide access for the Engineer to enter upon lands as required for the Engineer to perform work under this Agreement.
4. Examine all studies, reports, sketches, estimates, specifications, drawings, proposals and other documents presented by the Engineer and shall render in writing decisions pertaining thereto within a reasonable time so as not to delay the work of the Engineer.
5. Provide reasonable legal, accounting and insurance counseling service for the Project.
6. Designate a person to act as the Owner's representative with respect to the work to be performed under this Agreement. Such person shall have complete authority to transmit instructions, receive information, interpret and define Owner's policies and decisions with respect to material, equipment elements and systems pertinent to the work covered by this Agreement.

7. Give prompt notice to the Engineer whenever the Owner observes or otherwise becomes aware of any defect in the project.
8. Obtain approval of governmental authorities having jurisdiction over the Project.
9. Furnish, or direct the Engineer to provide, at the Owner's expense, necessary additional services as stipulated in Section 2 of this Agreement, or other services as required.

SECTION 4 – PERIOD OF SERVICE

1. Upon written authorization from the Owner, the Engineer will proceed with the performance of the service called for in this Agreement.
2. Unless sooner terminated as provided in Paragraph 6.A, this Agreement shall remain in force for a period which may reasonably be required for completion of the construction of the proposed project; however, not greater than one year from the Engineer's substantial completion of the phases of work that have been authorized for commencement.

SECTION 5 – PAYMENTS TO THE ENGINEER

- A. Payments for Basic Service of the Engineer Under Section 1:
 1. The Owner will pay the Engineer for basic services \$27,200.00.
 2. The fee as defined above shall be allocated to be paid monthly, as the work progresses.
- B. Payment for Additional Services of the Engineer Under Section 2:
 1. The Owner will pay the Engineer for additional service at a mutually agreed upon fee.
- C. General
 1. If this Agreement is terminated upon completion of any phase of the Engineer's services, the progress payments to be made in accordance with Paragraph 5.A.1 and 5.A.2 on account of all prior phases shall constitute total payment for services rendered; if terminated during any phase of the work not due to any fault of the Engineer, payment shall be made for services performed during such phases on the basis of the portion of each phase completed prior to termination.
 2. If, prior to termination of this Agreement, any work designed or specified by the Engineer during any phase of the work is suspended in whole or in part or abandoned not due to any fault of the Engineer, after written notice from the Owner, the Engineer shall be paid for services performed prior to receipt of such notice from the Owner as provided in Paragraph 6.A for termination during any phase of the work.
 3. Where the Engineer utilizes subcontractors to perform a portion of the project, and the subcontractor(s) directly invoices the Engineer, the subconsultant's invoices will be marked up by fifteen percent to cover administration costs.

SECTION 6 – GENERAL CONDITIONS

A. Termination:

This Agreement may be terminated by either party by fourteen (14) days written notice in the event of substantial failure to perform, in accordance with terms hereof, by the other party through no fault of the terminating party. If this Agreement is so terminated, the Engineer shall be paid as provided in Paragraph 5.C.

B. Ownership:

All documents, except original drawings, but including estimates, specifications, field notes and data are and remain in the property of the Engineer as Instruments of Service. The Owner shall be provided a set of reproducible drawings and copies of other record documents. However, they are not intended or represented to be suitable for re-use by the Owner or others for extensions of the project or for any other project.

C. Insurance – Save Harmless:

The Engineer shall secure and maintain such insurance as will protect the Engineer and the Owner from claims under the Workman's Compensation Acts and from claims for bodily injury, death or property damage which may rise due to the Engineer's negligence in the performance of services under this Agreement.

D. Successors & Assigns:

The Owner and the Engineer each binds themselves and any partners, successors, executors, administrators and assigns to the other party of this Agreement and to the partners, successors, executors, administrators and assigns of such other party, in respect to all covenants of this Agreement; except as above, neither the Owner nor the Engineer shall assign, sublet or transfer their interests in this Agreement without the written consent of the other. Nothing herein shall be construed as creating any personal liability on the part of any officer or agent of any public body which may be a party hereto.

E. Independent Contractor:

It is understood and agreed that the Engineer is an independent contractor, responsible to the Owner for the results of this undertaking by the Engineer and is not an employee or agent of the Owner.

F. Non-Discrimination:

The Engineer and/or any sub-contractors shall not discriminate against any employees or applicant for employment, or to be employed in the performance of his Contract with respect to his or her hire, tenure, terms, conditions or privileges of employment, or any matter directly or indirectly related to employment because of race, color, religion, national origin or ancestry.

The Engineer and/or any sub-contractor shall not discriminate against any employee or applicant for employment to be employed in the performance of this Contract with respect to his hire, tenure, terms, conditions or privileges of employment, because of age or sex, except where based on a bona fide occupational qualification.

G. Mediation:

In an effort to resolve any conflicts that arise during the design and construction of the project or following the completion of the project, the Owner and the Engineer agree that all disputes between them arising out of or relating to this Agreement or the project shall be submitted to nonbinding mediation unless the parties mutually agree otherwise.

The Owner and the Engineer further agree to include a similar mediation provision in all agreements with independent contractors and consultants retained for the project and to require all independent contractors and consultants also to include a similar mediation provision in all agreements with their subcontractors, sub-consultants, suppliers and fabricators, thereby providing for mediation as the primary method for dispute resolution between the parties to all those agreements.

H. Jobsite Safety:

Neither the professional activities of the Engineer, nor the presence of the Engineer or its employees and subconsultants at a construction/project site, shall relieve the General Contractor of its obligations, duties and responsibilities including, but not limited to, construction means, methods, sequence, techniques or procedures necessary for performing, superintending and coordinating the work in accordance with the contract documents and any health or safety precautions required by any regulatory agencies. The Engineer and its personnel have no authority to exercise any control over any construction contractor or its employees in connection with their work or any health or safety programs or procedures. The Owner agrees to require the General Contractor(s) to provide liability insurance for the project(s), indemnifying and listing as additional insureds the Owner, the Engineer and the Engineer's subconsultants.

I. Limitation of Liability:

In recognition of the relative risks and benefits of the project to both the Owner and the Engineer, the risks have been allocated such that the Owner agrees, to the fullest extent permitted by law, to limit the liability of the Engineer to the Owner for any and all claims, losses, costs, damages of any nature whatsoever or claims expenses from any cause or causes including attorney's fees and costs and expert-witness fees and costs, so

that the total aggregate liability of the Engineer to the Owner shall not exceed \$27,200.00, or the Engineer's total fee for services rendered on this project, whichever is greater. It is intended that this limitation apply to any and all liability or cause of action however alleged or arising, unless otherwise prohibited by law.

J. Standard of Care:

The Owner recognized that the engineering services require decisions which are not based upon pure science but rather upon judgmental considerations, including the economic feasibility of alternative designs. The Engineer shall perform its services in accordance with generally accepted engineering practices. Services are rendered without any other warranty, express or implied and the Engineer shall be responsible solely for its own negligence.

K. Construction Costs:

The Owner shall advise the Engineer in writing before design commencement of any budgetary limitation for the overall cost of construction. The Engineer will endeavor to work within such limitations and will, if requested and included within the scope of services, submit to the Owner an opinion of probable construction cost. Opinions of probable construction cost will represent the Engineer's best judgment as a design professional familiar with the construction industry but does not represent that bids or negotiated prices will not vary from budgets or opinions of probable cost. Owner acknowledges that neither the Engineer nor the Owner has control over the cost of labor, materials or methods by which contractors determine the prices for construction.

L. Applicable State Law:

This document shall be governed by the laws of the State of Michigan.

SECTION 7 – SPECIAL PROVISIONS

The Owner and the Engineer mutually agree that this Agreement shall be subject to the following special provisions which, together with the provisions hereof and the exhibits hereto represent the entire Agreement between the Owner and the Engineer and that; they may only be altered or repealed by a duly executed written instrument.

NONE.

IN WITNESS WHEREOF, the parties hereto have made and executed this Agreement the day and year first above written.

Owner:
City of Caro

Signature

Lauren Amellal, Interim City Manager
Typed Name and Title

Engineer:
ROWE Professional Services Company

Mike Carpenter Digitally signed by Mike Carpenter
Date: 2022.11.16 17:22:33 -05'00'

Signature

Michael C. Carpenter, Project Administrator
Typed Name and Title

CITY OF CARO

INTERIM CITY MANAGER
LAUREN AMELLAL
CITY CLERK
RITA PAPP
CITY TREASURER
MICHELE PERRY
CITY ATTORNEY
LAURA GENOVICH

317 South State Street
Caro MI 48723
Phone 989-673-2226
Fax 989-673-7310
Website www.carocity.net

MAYOR
JOE GREENE
CITY COUNCIL
BOB ESCHENBACHER
DON HALL
VACANT – NEW ELECTED
JILL WHITE
EMILY CAMPBELL
PAMELA ISELER

TO: City Council
FROM: Karen Snider - Mayor
SUBJECT: Mayor's Report
DATE: November 18, 2022

- Acclimating to new position & duties
- Met with Clerk & Treasurer to obtain copies of City of Caro Master Plan, Parks & Recreation 5-year Plan, 2022-2023 City of Caro budget, City of Caro Charter, open meetings act & other pertinent information to conduct business
- Met with City Manager to review council agenda items
- Attended Parks & Recreation meeting
- Attended Tuscola County Board of Commissioners meeting
- Met with Steve Erickson (EDC) per his request
- Received & replied to various calls and emails from City residents

Memorandum

TO: City Council
From: Lauren M. Amellal; Interim City Manager
Date: November 17th, 2022
RE: Interim Manager Report

New:

- Attended DDA, Planning Commission, & Parks & Recreation. Met with all Chairmans.
- Attended SPARK GRANT Webinar, Presented to Parks & Recreation.
- Attended Audit Meeting with Treasurer
- Held a Project Review meeting with Rowe Engineer.
- Scheduled meetings of importance for the Mayor and myself.
- Attended multiple Gingerbread planning events and Caro Chamber meetings.
- Attended Regional Transportation Summit in Cass City.

On-Going/Progress:

ITA for CWSRF and DWSRF

- Submitted ITA for project funding/ loans with consulting firms.
- Meeting to be held with EGLE via virtual platform with assisting consultants.

Small Urban Task Force:

- Project revision in progress for 2025 & 2026 Road Projects.

Mertz Road Parks and Rec Building:

- Met with the Mayor, and Tuscola County Building Codes for building code review.
- Discussed necessary code update repairs with DPW Supervisor Tom Reese.
- Met with Parks and Rec Chairman to discuss potential rec opportunities at the location.
- Met with potential vendors and educators that are interested in hosting events at location.
- Met with MSUE & P&R committee to develop Job Description for full-time employee.
- Reviewing Zoning for location and required permits/ approvals.
- Potential SPARK GRANT funds available- supported by P & R

Equipment:

- Vacuum truck being serviced.
- Lights installed on WWTP Utility truck
- New trumper purchased for DPW.

WWTP

- HRC submitted RFQ documents for WWTP- posted online 11/18/2022
- Estimates needed for driveways at some lift stations

RRC:

- Continuing RRC training modules.
- Considering the "Fellow" Program to assist with Capacity for this program. Funds required.

Police Station Demo:

- Westshore to schedule removal in November.
- Phase 2 Environmental studies complete.
- Creating Demolition/Bid Proposal Documents.

Staff/ Policy:

- Discussed benefits awareness with HR.
- Limited Department Head Touch-Point meeting to foster personal communication with individual DH.
- Requested pet sign be created per council request. Complete
- Planning for seasonal decorations and staff luncheon have begun.

Wells/ New Well

- Met with Wood/WSP, Rowe, to review professional analysis on secondary location (near well 6). Second location analysis currently affirms that the best location may be near Well #6a.
- Additional project modeling is recommended.

Caro Center:

- DRAFT easements are in from the State. Being reviewed by Rowe, DPW, WWTP.
- As-builds diagrams are in. Additional easements required prior to City Approval.
- Working to determine continued service options for properties on Center Rd.

Parking Lot Extension/municipal building:

- Initial Topographic Survey completed by Rowe.
- Parking Lot proposal for professional design services to be presented.

MSP Post:

- Reviewing possible options, no further contact from MSP/ county.

City Hall HVAC:

- Thumb Heating and Cooling has been contacted and is planning for project.
- Currently reviewing Honeywell agreement for service needs.

Hills & Dales:

- Spicer and Wellogy presented Nov 3rd. Item was tabled until November 28th.
- Most recent plans being reviewed by Engineer and Planner.

Abandoned Alley Property:

- Discussing solutions/ processes for abandonment with Legal
- Spoke with adjacent property owner about resolutions.

Near Completion or Complete:

Master Plan

- Public Hearing in Jan 2023, Final Approval at Council meeting to follow.

DDA

- Striping and tree trimming projects near completion.
- Seasonal staff have been cleaning and beautifying the community.
- Director of Development presented Season Summary.
- DDA supports addition of seasonal décor and events at market.
- Supports demo grant funds application.

Parks & Rec

- Completing timeline for priority projects. SPARK GRANT support.

CITY OF CARO

INTERIM CITY MANAGER
LAUREN AMELLAL
CITY CLERK
RITA PAPP
CITY TREASURER
MICHELE PERRY
CITY ATTORNEY
LAURA GENOVICH

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DON HALL
CHARLOTTE KISH
JILL WHITE
EMILY CAMPBELL
PAMELA ISELER

TO: City Council
FROM: Rita Papp – City Clerk
SUBJECT: Clerk's Report
DATE: November 21, 2022

- Continuing to review Boards and Commission Appointment vacancies.
- Planning Commission has 3 vacant seats. Posted vacancies on city website. No application received as of the date of this meeting. According to MCL 125.3815, Sec. 15(2) city may have 5, 7, or 9 members. We may want to consider going to a 7 member. If we do, then we may have 1 vacant seat.
- Parks & Recreation has 1 vacant seat available due to Pamela Iseler being appointed to the Council. Reviewing By-Laws to see if 2 council members can serve on a committee. No action taken as of writing this report.
- General Election was November 8, 2022. We had 561 Absentee Voters with a 96% return rate, 989 walk in voters, for a total of 1,550 voters, 52% voter turnout.
- Attended Parks & Recreation Committee Meeting November 15, 2022.
- Working with Christopher Shannon (City Manager final candidate), Laura Genovich (city attorney) and Mayor Snider on the City Manager contract. Special Council Meeting held on November 16, 2022.
- I am scheduled for knee surgery on November 17, 2022, which will result in me being out of the office for at least 4-6 weeks. I have delegated my Clerk duties to Jana Brown, Deputy Clerk in my absence.

CITY OF CARO

INTERIM MANAGER
LAUREN AMELL
CLERK
RITA PAPP
TREASURER
MICHELE PERRY
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CHAR KISH

TO: City Council
Interim City Manager – Lauren Amella
FROM: Michele Perry, Treasurer
SUBJECT: Treasurer's Report
DATE: November 17, 2022

- Attended the City Council meeting on October 17, 2022 & November 9, 2022.
- Update on CDBG funding related to the Farmer's Market pavilion:
 - Former Mayor Greene, Interim City Manager Lauren, Mike Carpenter and Kim Carter (grant writer) have had a couple of Teams meetings with Lenore from MEDC to finalize the grant. We may receive approximately \$32,000 out of \$40,000 for construction engineering. The decision is currently in the hands of Lenore at MEDC.
- Attended a MMTA UP webinar on November 3, 2022. Highlights from the webinar were as follows:
 - Short term rental is still be discussed at the legislation and there has been talk that this will be passed during the lame duck session. Short term rentals have to be treated as residential property and not commercial. There is a limit of 30% of available housing.
 - The blight elimination program which I presented at the last meeting.
- Blight elimination program status. After the November 9, 2022 council meeting I contacted the Tuscola County Land Bank and spoke with Steve Erickson & Jim McLoskey. I sent Steve various links to the program and he has spoken with other Tuscola Land Bank board members regarding the program. They are having a Zoom meeting on November 28th with the State Land Bank Authority to discuss the proper procedure to go about writing for the grant and administrative questions related to the program. After that meeting the Tuscola Land Bank will be having a meeting and have invited Mayor Snider and I to attend so we are informed on how the program will be done.
- I attended a webinar regarding the Michigan DNR Spark Grants. During the webinar for the grant there was a discussion regarding 3 things that an entity has to have to apply and they are:
 - Sigma vendor number
 - Federal UEI number from SAM.gov
 - The entity be registered with DNR's grant system
- I made sure we had all of the above items which we do now. In the process of updating the registration for the DNR's grant system it was brought to my attention by the DNR that the Parks and Recreation 5 year plan was not approved by the DNR. There were two items missing for it to be approved one being a picture of the LWCF plaque for Beith Park which I located and took a picture to forward to the DNR. The other item was the resolution from the to approve the 5 year plan which Rita had the council do at the November 9th meeting.

CITY OF CARO

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I forwarded the resolution to the DNR on Wednesday. The 5 year plan is now approved and we are eligible to submit for DNR grants.

- The grants can be used for any recreational project and the requestor defines recreation.
- The minimum grant is \$100,000 and the maximum grant is \$1,000,000. Eligible matching funds are encouraged but are not required and will not be considered as part of the application scoring. Federal funds are not eligible sources of matching funds.
- There are 3 rounds of applications and the first round of applications are due on December 19, 2022 and will be awarded in January of 2023. Rounds 2 and 3 applications deadlines are to be determined.
- 3 applications can be submitted for 3 different projects.
- On November 16, 2022 attended the audit wrap up meeting with Jamie Peasley (auditor) and Interim City Manager Lauren
- Attended the DDA meeting on November 9, 2022 and reviewed the financial statement with them and also spoke about the Blight Elimination Program.
- The Treasurer's Office has been very busy over the last month with the following items:
 - Collecting Summer taxes of which as of 11/17/22 95% have been collected.
 - Collecting utility payments
 - Mailing out bill payments
 - Receiving and tracking responses from residences regarding the way in which they are opting to pay for the sidewalk invoices for the sidewalk projects from 2021 completed in spring of 2022.
 - Mailing out 281 ten day letters for utility bills
 - Producing 79 tags for delinquent utility bills
 - 14 water shut offs for non-payment of utility bills
 - Mailing reminder to residents who have not paid their summer tax bills.
 - Preparing items for the County treasurer so they can send the winter tax bills to KCI to be printed and mailed.
- Presented at the council meeting is a list of delinquent personal property taxes which need to be removed from the tax roll due to the business no longer in existence or over 7 years old.
- I contacted Dave's Glass and Bay Glass Co. to get quotes on changing the side entry door into a ADA accessible door.
- Assisted in covering the front desk during staff lunches and vacations.
- Continued to work on changing the chart of accounts to the new Michigan Department of Treasury Uniform Chart of Accounts for Local Units of Government which the recommended implementation date is July 1, 2022, but not later than June 30, 2023.